



DISTRICT OF METCHOSIN

2026 ROAD RESURFACING PROGRAM

TENDER DOCUMENTS

Contract: **District of Metchosin
2026 Road Resurfacing Program**

**The District of Metchosin
invites tenders for:**

- Cold Milling of Roads and Driveway of approximately 4000 square meters.
- Approximately 1550 te of base paving of milled and pulverized areas.
- Line Painting
- Minor asphalt driveway improvements.

Contract Documents, in PDF
format, are available by
request at:

publicworks@metchosin.ca; c/o Chris Watkins / Gord Grivel

Tenderers are responsible to check for all subsequent addendums/amendments on
BC Bid and respond according to the Invitation to Tender documents.

Tenders are scheduled to close:

Tender Closing Time: **2:00 PM local time**

Tender Closing Date: **May 13th, 2026**

Address:

District of Metchosin Office:

4450 Happy Valley Road, Victoria, V9C 3Z3

Tenders shall be opened publicly immediately after
closing at the District Office.

Bid Security: A tender shall be accompanied by Bid Security in the amount of ten percent (10%) of
the Tender Price payable to the District of Metchosin. The successful tenderer will be
required to provide a Performance and Labour and Material Payment Bond each in the
amount of fifty percent (50%) of the Tender Price. An Agreement of Surety to bond
shall accompany the tender submitted.

Examination of The Site A **Mandatory** Site Visit has been arranged for

Date / Time : **May 6th, 2026, 10:00 am**

Address: **Meet at 4450 Happy Valley Road**

**NAME OF DISTRICT OF
METCHOSIN'S
REPRESENTATIVE**

Chris Watkins / Gord Grivel, publicworks@metchosin.ca

The lowest or any Tender may not necessarily be accepted and the District of
Metchosin will not be responsible for any cost incurred by the Tenderer in preparing
the Tender. Tender award will be contingent on budget approval from the municipal
council.

1.0 Introduction.....IT - 1

2.0 Tender DocumentsIT - 1

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4.0 Additional Instructions to Tenderers.....IT - 3

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(TO BE READ WITH “INSTRUCTIONS TO TENDERERS - PART II”
CONTAINED IN THE EDITION OF THE PUBLICATION
“MASTER MUNICIPAL CONSTRUCTION DOCUMENTS” SPECIFIED IN ARTICLE 2.2 BELOW)

District: The District of Metchosin
“THE DISTRICT”

Contract: 2026 Road Resurfacing Program
“THE CONTRACT”

- 1.0 Introduction**
- 1.1 These Instructions apply to and govern the preparation of tenders for this *Contract*. The *Contract* is generally for the following work:
- Cold Milling of specified areas,
 - Sweep, clean, and prepare roads for overlay paving,
 - Base Pave of specified areas,
 - Tight Grade and compaction of gravel areas,
 - Prime / Tack Coat of overlay areas (no prime on gravel),
 - Asphalt paving (overlay and or on gravel),
 - Temporary Markings and Line Painting.
- 1.2 Direct all inquiries regarding the *Contract*, to:
- The District of Metchosin
- Chris Watkins / Gord Grivel
- Email Address:** publicworks@metchosin.ca
- 2.0 Tender Documents**
- 2.1 The tender documents, which a tenderer should review to prepare a tender, consist of all of the *Contract Documents* listed in Schedule 1 entitled “Schedule of Contract Documents”. Schedule 1 is attached to the Agreement which is included as part of the tender package. The *Contract Documents* include the drawings listed in Schedule 2 to the Agreement, entitled “List of *Contract Drawings*”.

- 2.2 A portion of the *Contract Documents* are included by reference. Copies of these documents have not been included with the tender package. These documents are the Instructions to Tenderers - Part II, General Conditions, Specifications and Standard Detail Drawings. They are those contained in the publication entitled “Master Municipal Construction Documents - General Conditions, Specifications and Standard Detail Drawings”. Refer to Schedule 1 to the Agreement or, if not specified in Schedule 1, then the applicable edition shall be the most recent edition as of the date of the *Tender Closing Date*. All sections of this publication are by reference included in the *Contract Documents*.
- 2.3 Any additional information made available to tenderers prior to the *Tender Closing Time* by the *District* or representative of the *District*, such as geotechnical reports or as-built plans, which is not expressly included in Schedule 1 or Schedule 2 to the Agreement, is not included in the *Contract Documents*. Such additional information is made available only for the assistance of tenderers who must make their own judgment about its reliability, accuracy, completeness and relevance to the *Contract*, and neither the *District* nor any representative of the *District* gives any guarantee or representation that the additional information is reliable, accurate, complete or relevant.
- 2.4 Should addenda to the tender documents be required for any reason, it is the District’s intention not to issue addenda during a period of three (3) days prior to the Tender Closing date and time.
- 2.5 All addenda become part of the Contract Documents.
- 2.6 Failure to acknowledge any Addendum may result in the disqualification of the Tenderer.

3.0 Submission of Tenders

- 3.1 Tenders must be submitted in a sealed envelope, marked on the outside with the above *Contract* Title and Reference No., and must be received by the office of:

**District of Metchosin
c/o Gord Grivel**

on or before:

Tender Closing Time: 2:00pm local time

Tender Closing Date: May 13th, 2026

at

**Address: District of Metchosin:
4450 Happy Valley Road, Victoria, V9C 3Z3**

Tenders shall be opened publicly immediately after closing at the District Office.

- 3.2 Late tenders will not be accepted, or considered, and will be returned unopened.

4.0 Supplemental
Instructions to
Tenderers

- 4.1 **Freedom of Information:**
The District is subject to the provisions of the Freedom of Information and Protection of Privacy Act. As a result, while Section 21 of the Act does offer some protection for third party business interests, the District cannot guarantee that any information provided to the District can be held in confidence.
- 4.2 Funding: Proceeding with an award of this tender may be subject to available funding.

The District reserves the right to choose which, if any, Section of road resurfacing to proceed with.
- 4.3 **Notice of Project:**
Submit to WorkSafe BC a completed Notice of Project, providing a copy to the District.
- 4.4 **Construction Traffic Management Plan:**
Submit to the District, prior to construction, a construction traffic management plan for review and acceptance by the District and Contract Administrator. Allow for a one week review time for the TMP.
- 4.5 Facsimile: Faxed amendments or revocations will not be accepted.
- 4.6 **Inquiries:**
All questions should be received at least 3 business days prior to the closing time and date.
- 4.7 **Working Hours:**
The Contractor is required to abide by the following working hours throughout the duration of the Contract (unless permitted by the District under written request by the Contractor):

Mondays through Friday: 7AM – 7PM
No work to occur Saturdays or Sundays
No night shift work permitted.
- 4.8 **Long Weekends:**
The Contractor is required to be off all roadways, and not impede traffic on a long weekend, unless written permission is given by the Contract Administrator.
- 4.9 **Superintendent:**
The *District* reserves the right to object to the *Superintendent* listed in the tender. If the *District* objects to the *Superintendent*, then the *District* will permit a tenderer to, within 5 days, propose a substitute Superintendent acceptable to the District provided there is no resulting adjustment in the Tender Price or the completion date set out in paragraph 2.2 of the Form of Tender. A tenderer will not be required to make such a substitution and, if the District objects to a listed Superintendent, the tenderer may, rather than propose a substitute Superintendent, consider its tender rejected by the District and by written notice withdraw its tender. The District shall, in that event, return the tenderer's bid security.

FOR USE WHEN UNIT PRICES FORM THE BASIS OF PAYMENT - TO BE USED ONLY WITH THE GENERAL CONDITIONS AND OTHER STANDARD DOCUMENTS OF THE UNIT PRICE MASTER MUNICIPAL CONSTRUCTION DOCUMENTS.

District: District of Metchosin

Contract: 2026 Road Resurfacing Program

Reference No.: _____

To District:

WE, THE UNDERSIGNED: 1.1 have received and carefully reviewed all of the *Contract Documents*, including the Instructions to Tenderers, the Reference Drawings, the specified edition of the "Master Municipal Construction Documents - General Conditions, Specifications and Standard Detail Drawings" and the following Addenda:

; (ADDENDA, IF ANY)

1.2 have full knowledge of the *Place(s) of the Work*, and the *Work* required; and

1.3 have complied with the Instructions to Tenderers; and

**ACCORDINGLY, WE
HEREBY OFFER**

2.1 to perform and complete all of the *Work* and to provide all the labour, equipment and material all as set out in the *Contract Documents*, in strict compliance with the *Contract Documents*; and

2.2 **to achieve Substantial Performance of the Work on or before:
September 30th, 2026.**

2.3 to do the *Work* for the price, which is the sum of the products of the actual quantities incorporated into the *Work* and the appropriate unit prices set out in Appendix 1, the "*Schedule of Quantities and Prices*", plus any lump sums or specific prices and adjustment amounts as provided by the *Contract Documents*. For the purposes of tender comparison, our offer is to complete the *Work* for the "*Tender Price*" as set out on Appendix 1 of this Form of Tender. Our *Tender Price* is based on the estimated quantities listed in the *Schedule of Quantities and Prices* and excludes GST.

WE CONFIRM:

3.1 that we understand and agree that the quantities, as listed, in the *Schedule of Quantities and Prices* are estimated, and that the actual quantities will vary.

WE CONFIRM:

- 4.1 that the following appendices are attached to and form a part of this tender:
- 4.1.1 the appendices as required by paragraph 5.3 of the Instructions to Tenderers – Part II; and
- 4.1.2 the *Bid Security* as required by paragraph 5.2 of the Instructions to Tenderers – Part II.
- 4.2 that we understand that while it is the intent to award all four Project Areas, as listed in the Schedule of Quantities & Prices, for the 2026 Resurfacing Program contract, the contract may not be able to award all four Areas depending on pricing, and that the District reserves the right to decide which Project Areas will be chosen for completion.

WE AGREE:

- 5.1 that this tender will be irrevocable and open for acceptance by the *District* for a period of **60** calendar days from the day following the *Tender Closing Date and Time*, even if the tender of another tenderer is accepted by the *District*. If within this period, the *District* delivers a written notice ("*Notice of Award*") by which the *District* accepts our tender we will:
- 5.1.1 within 15 *Days* of receipt of the written *Notice of Award* deliver to the *District*:
- .1 a Performance Bond and a Labour and Material Payment Bond, each in the amount of 50% of the Contract Price, covering the performance of the Work including the Contractor's obligations during the Maintenance Period, issued by a surety licensed to carry on the business of suretyship in the province of British Columbia, and in a form acceptable to the District;
 - .2 a Baseline Construction Schedule, as provided by GC 4.6.1;
 - .3 a "clearance letter" indicating that the tenderer is in Worksafe BC compliance; and
 - .4 a copy of the insurance policies as specified in GC 24 indicating that all such insurance coverage is in place and;
- 5.1.2 within 2 *Days* of receipt of written "*Notice to Proceed*", or such longer time as may be otherwise specified in the *Notice to Proceed*, commence the *Work*; and
- 5.1.3 sign the Contract Documents as required by GC 2.1.2.

WE AGREE:

- 6.1 that, if we receive written *Notice of Award* of this *Contract* and, contrary to paragraph 5 of this Form of Tender, we:
- 6.1.1 fail or refuse to deliver the documents as specified by paragraph 5.1.1 of this Form of Tender; or

6.1.2 fail or refuse to commence the *Work* as required by the *Notice to Proceed*,

then such failure or refusal will be deemed to be a refusal by us to enter into the *Contract* and the *District* may, on written notice to us, award the *Contract* to another party. We further agree that, as full compensation on account of damages suffered by the *District* because of such failure or refusal, the *Bid Security* shall be forfeited to the *District*, in an amount equal to the lesser of:

6.1.3 the face value of the *Bid Security*; and

6.1.4 the amount by which our *Tender Price* is less than the amount for which the *District* contracts with another party to perform the *Work*.

OUR ADDRESS IS AS
FOLLOWS:

Phone: _____

Email: _____

Attention: _____

This Tender is executed this
_____ day of _____, 20 _____.

Contractor:

(FULL LEGAL NAME OF CORPORATION, PARTNERSHIP OR
INDIVIDUAL)

(AUTHORIZED SIGNATORY)

(AUTHORIZED SIGNATORY)

FORM OF TENDER

APPENDIX 1 – SCHEDULE OF QUANTITIES AND PRICES

SCHEDULE OF QUANTITIES AND PRICES
(See paragraph 5.3.1 of the Instructions to
Tenderers - Part II)

(All prices and *Quotations* including the *Contract Price* shall include all *Taxes*, but shall not include *GST*.)

Any work called for in the Contract Documents, shown on the plans, or which is necessary for the completion of the Work called for in the Contract Documents, and which is not specifically listed as a separate payment item in this Appendix, shall be deemed incidental to the performance of the Work and to the general purpose of the Contract; no separate payment will be made on account of any such Work, but the costs of any such incidental Work shall be included in the Unit and Lump Sum Prices.

Summary Sheet

Project Areas	Title	Amount
01	Tiswilde Road	
02	Sundance Drive and Pears Road	
03	Glen Forest Way	
04	Rocky Glen Road	

TOTAL TENDER PRICE	
GST (5%)	
TENDER PRICE (w/ GST)	

PROJECT AREA

TISWILDE ROAD

DIV 01 GENERAL REQUIREMENTS						
<i>MMCD Section</i>	<i>Para</i>	<i>Specification Title</i>	<i>Unit</i>	<i>Quantity</i>	<i>Unit Price</i>	<i>Amount</i>
01 55 00		Traffic Control, Vehicle Access and Parking				
	1.5.1	Traffic Control, Vehicle Access and Parking	Incidental	-	-	-
01 57 01		Environmental Protection				
	1.6.1	Environmental Protection	Incidental	-	-	-
DIV 32 ROADS AND SITE IMPROVMENTS						
<i>MMCD Section</i>	<i>Para</i>	<i>Specification Title</i>	<i>Unit</i>	<i>Quantity</i>	<i>Unit Price</i>	<i>Amount</i>
32 01 11		Pavement Surface Cleaning and Remove Pavement Marking				
	1.2	Pavement Cleaning	Incidental	-	-	-
32 01 16.7		Cold Milling				
	1.5.1	Cold Milling to maximum 50mm thickness, including disposal	Square Metre	270		
32 11 23		Granular Base				
	1.4.5	Gravel Shoulder	Tonne	50		
32 12 13.1		Asphalt Tack Coat				
	1.5.1	Asphalt Tack Coat	Square Metre	2876		
32 12 16		Hot-Mix Asphalt Concrete Paving				
	1.5.1, 1.5.2	Asphalt Pavement Overlay - Upper Course # 2 - Local Road - Minimum 50mm Thick	Tonne	390		
	1.5.3	Asphalt Driveway on Gravel 50 mm thickness - Upper Course #2	Square Metre	60		
	1.5.3	Base Asphalt Pave on Gravel	Square Metre	15		
	1.5.3	Asphalt Driveway Overlay 50 mm thickness - Upper Course #2	Square Metre	150		
TISWILDE ROAD TOTAL (transfer to Summary Sheet)						

PROJECT AREA

GLEN FOREST WAY

DIV 01		GENERAL REQUIREMENTS				
MMCD Section	Para	Specification Title	Unit	Quantity	Unit Price	Amount
01 55 00		Traffic Control, Vehicle Access and Parking				
	1.5.1	Traffic Control, Vehicle Access and Parking	Incidental	-	-	-
01 57 01		Environmental Protection				
	1.6.1	Environmental Protection	Incidental	-	-	-
DIV 31		EARTHWORKS				
MMCD Section	Para	Specification Title	Unit	Quantity	Unit Price	Amount
31 22 16		Reshaping Granular Roadbeds				
	1.4.1	Reshaping Granular Roadbeds	Square Metre	1005		
DIV 32		ROADS AND SITE IMPROVMENTS				
MMCD Section	Para	Specification Title	Unit	Quantity	Unit Price	Amount
32 01 11		Pavement Surface Cleaning and Remove Pavement Marking				
	1.2.1	Pavement Cleaning	Incidental	-	-	-
32 01 16.7		Cold Milling				
	1.5.1	Cold Milling to maximum 50mm thickness, including disposal	Square Metre	1525		
	1.5.1	Cold Milling to gravel base, including disposal	Square Metre	1005		
32 11 23		Granular Base				
	1.4.5	Gravel Shoulder	Tonne	50		
32 12 13.1		Asphalt Tack Coat				
	1.5.1	Asphalt Tack Coat	Square Metre	1525		
32 12 16		Hot-Mix Asphalt Concrete Paving				
	1.5.1, 1.5.2	Asphalt Pavement Overlay - Upper Course # 2 - Local Road - Minimum 50mm Thick	Tonne	200		
	1.5.1, 1.5.2	Asphalt Pavement on Gravel - Upper Course # 2 - Local Road - Minimum 50mm Thick	Tonne	120		
	1.5.3	Asphalt Pavement Base Pave - Upper Course #2 - Local Road 50 mm thickness - Upper Course #2	Square Metre	80		
	1.5.3	Asphalt Driveway Overlay 50 mm thickness - Upper Course #2	Square Metre	125		
GLEN FOREST WAY TOTAL (transfer to Summary Sheet)						

PROJECT AREA

ROCKY GLEN ROAD

DIV 01 GENERAL REQUIREMENTS						
<i>MMCD Section</i>	<i>Para</i>	<i>Specification Title</i>	<i>Unit</i>	<i>Quantity</i>	<i>Unit Price</i>	<i>Amount</i>
01 55 00		Traffic Control, Vehicle Access and Parking				
	1.5.1	Traffic Control, Vehicle Access and Parking	Incidental	-	-	-
01 57 01		Environmental Protection				
	1.6.1	Environmental Protection	Incidental	-	-	-
DIV 31 EARTHWORKS						
<i>MMCD Section</i>	<i>Para</i>	<i>Specification Title</i>	<i>Unit</i>	<i>Quantity</i>	<i>Unit Price</i>	<i>Amount</i>
31 22 16		Reshaping Granular Roadbeds				
	1.4.1	Reshaping Granular Roadbeds	Square Metre	830		
DIV 32 ROADS AND SITE IMPROVMENTS						
<i>MMCD Section</i>	<i>Para</i>	<i>Specification Title</i>	<i>Unit</i>	<i>Quantity</i>	<i>Unit Price</i>	<i>Amount</i>
32 01 11		Pavement Surface Cleaning and Remove Pavement Marking				
	1.2.1	Pavement Cleaning	Incidental	-	-	-
32 01 16.7		Cold Milling				
	1.5.1	Cold Milling to maximum 50mm thickness, including disposal	Square Metre	180		
	1.5.1	Cold Milling to gravel base, including disposal	Square Metre	830		
32 11 23		Granular Base				
	1.4.5	Gravel Shoulder	Tonne	20		
32 12 13.1		Asphalt Tack Coat				
	1.5.1	Asphalt Tack Coat	Square Metre	210		
32 12 16		Hot-Mix Asphalt Concrete Paving				
	1.5.1, 1.5.2	Asphalt Pavement Overlay - Upper Course # 2 - Local Road - Minimum 50mm Thick	Tonne	30		
	1.5.1, 1.5.2	Asphalt Pavement on Gravel - Upper Course # 2 - Local Road - Minimum 50mm Thick	Tonne	110		
	1.5.3	Asphalt Driveway Overlay 50 mm thickness - Upper Course #2	Square Metre	30		
ROCKY GLEN ROAD TOTAL (transfer to Summary Sheet)						

2026 Road Resurfacing

(TITLE OF CONTRACT)

See paragraph 5.3.3 of the Instructions to Tenderers – Part II.

Name: _____

Experience: _____

Dates: _____

Project Name: _____

Responsibility: _____

References: _____

Dates: _____

Project Name: _____

Responsibility: _____

References: _____

Dates: _____

Project Name: _____

Responsibility: _____

References: _____

Dates: _____

Project Name: _____

Responsibility: _____

References: _____

Tenderer's Initials _____

2026 Road Resurfacing

(TITLE OF CONTRACT)

See paragraph 5.3.4 of the Instructions to Tenderers – Part II.

PROJECT	OWNER / CONTACT NAME PHONE and FAX	WORK DESCRIPTION	VALUE (\$)
	Owner / Contract _____ Phone () _____ Fax () _____		
	Owner / Contract _____ Phone () _____ Fax () _____		
	Owner / Contract _____ Phone () _____ Fax () _____		
	Owner / Contract _____ Phone () _____ Fax () _____		
	Owner / Contract _____ Phone () _____ Fax () _____		
	Owner / Contract _____ Phone () _____ Fax () _____		
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	Owner / Contract _____ Phone () _____ Fax () _____		
	Owner / Contract _____ Phone () _____ Fax () _____		
	Owner / Contract _____ Phone () _____ Fax () _____		
	Owner / Contract _____ Phone () _____ Fax () _____		

Tenderer's Initials _____



Legend

- 50mm Asphalt Overlay
Area = 2726m²
- 50mm Driveway Taper Grind & Overlay
Area = 150m²
- Taper Grind
Area = 120m²
- Culvert Repair 50mm Base Pave on Gravel
Area = 15 m²
- Driveway Pave 50mm on Gravel
Area = 60 m²

1: 1,500



76.2 0 38.10 76.2 Meters

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Notes

Figure 1
Tiswilde Scope of Work



Legend

- 50mm Asphalt Overlay
Area = 5100 m²
- 50mm Driveway Taper Grind & Overlay Pave
Area = 150 m²
- 50mm Road Taper Grind & Overlay Pave
Area = 100 m²
- 50mm Driveway Pave 50mm
Area = 10 m²

1:2,000



101.6 0 50.80 101.6 Meters

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Notes

Figure 2
Sundance / Pears Scope of Work



Legend

- 50mm Asphalt Overlay
Area = 1400 m²
- 50mm Driveway Taper
Grind & Overlay
Area = 125 m²
- Grind to Gravel + Base
Pave 50mm
Area = 80 m²
- Grind to Gravel, regrade
Pave 50mm
Area = 925 m²

1: 1,000



50.8 0 25.40 50.8 Meters

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Notes

Figure 3
Glen Forest Scope of Work



Legend

-  50mm Asphalt Overlay
Area = 180 m2
-  50mm Driveway Taper
Grind & Overlay
Area = 30 m2
-  Grind to Gravel, regrade
Pave 50mm
Area = 830 m2

1: 1,000



50.8 0 25.4 50.8 Meters

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Notes

Figure 4
Rocky Glen Rd Scope of Work