

District of Metchosin

Minutes

Firehall Steering Committee Meeting
Wednesday, November 4, 2025, at 7:00 P.M.
Council Chamber
Metchosin Municipal Hall

Present: Mike Hornick, Brent Donaldson, Steve Maklow, Bruce McCall, Johnny Carline, Shane Cyr

Absent: Scott Henning, Councillor Sharie Epp, Councillor Shelly Donaldson,

The meeting was called to order at 7:00 p.m.

Public input:

- No members of the public addressed the Committee.

1. Agenda, Additions and Approval

Moved and Seconded by Bruce McCall seconded by Steve Maklow

THAT the agenda for the November 4, 2025, Firehall Steering Committee be adopted.

Carried

2. Adoption of Minutes

Moved and Seconded by Brent Donaldson seconded by Bruce McCall

THAT the minutes of the Firehall Steering Committee meeting held on August 13, 2025, be adopted.

Carried

3. Business Arising from the Minutes

a) **Firehall Project Open House**

- Discussion of JDa produced proposal boards for the open house to be held on 12 November 2025.
- Various suggestions for improvement were captured by CAO for implementation:
 - Font size;
 - Concise descriptions;
 - Titles and labelling; and
 - Page order.

4. Reports

a) Chair's Report

- No Report at this time.

b) CAO Report

- Firehall administration building flat roof was repaired to mitigate chronic leaking.
- Exterminator addressed rodent infestation and damage.
- Review and revision of Terms of Reference for the Firehall Steering

Committee has not yet been undertaken.

6. Other Business

- No other business was brought forward.

7. Adjournment and Next Meeting Date

The meeting was adjourned at 8:10 p.m.

The next meeting will be held at discretion of the Chair.