

District of Metchosin

Minutes

**Firehall Steering Committee Meeting
Wednesday, May 14, 2025 at 7:00 P.M.
Council Chamber
Metchosin Municipal Hall**

Present: Mike Hornick, Chair, Scott Henning, Brent Donaldson, Steve Malkow (recorder), Councillor Sharie Epp, Councillor Shelly Donaldson, Fire Chief Stephanie Dunlop

Regrets: Bruce McCall, Shane Cyr, Johnny Carline

The meeting was called to order at 7:02 p.m.

1. Agenda, Additions and Approval

Moved and Seconded by Brent Donaldson and Steve Malkow that the Committee approve the agenda as amended with the addition of a briefing note on “Post Disaster Building Requirements.”
Carried

2. Adoption of Minutes

Moved and Seconded by Scott Henning and Steve Malkow that the Committee approve the minutes of the Firehall Steering Committee meeting held on March 11, 2025.

Carried

3. Public Participation

Avril Yoachim, resident, inquired as to how much the District has in reserves for the Firehall project and the difference in costs associated with a new build versus bringing the existing building to code.

3. Reports

a) Skyline Engineering Metchosin Firehall Structural Report

The Chair provided an overview of the Skyline Engineering structural report (report 2 - 2025) on the existing firehall apparatus bays.

The Committee discussed the following:

- Structural force increase from previous report due to new 2024 Building Code changes.
- Insufficient capacity for post disaster seismic or snow loads.
- Report discussion regarding upgrades to allow office/elevators
- Estimate of upgrades be considered

b) Johnston Davidson Architects (Jda) Draft Metchosin Firehall Building Assessment

The Chair provided an overview of the Draft Firehall Building Assessment from Johnston Davidson Architects.

The Committee noted the following:

Part 1.0 Summary

- Building upgrade requirements to meet the BC Building Code (2024).

Part 2.0 Existing Site

Moved and Seconded by Brent Donaldson and Scott Henning that the Committee recommend Council direct staff to apply to the Agricultural Land Commission (ALC) to exclude the parcel known as 4450 Happy Valley Road legally described as Lot A, Plan VIP55047, Section 2, Metchosin Land District (PID: 017-929-156) from the Agricultural Land Reserve (ALR) to accommodate a new firehall on the front field of the parcel.

Carried

The Chair reported on mapping of the existing local sewage disposal system.

Action: To confirm if any existing documentation is available on the existing sewage system.

Moved and Seconded by Scott Henning and Brent Donaldson to proceed with the Jda information session to Council on the Metchosin Firehall Building Assessment at the May 26, 2025 Council meeting.

Carried

c) Regular Meeting Schedule Discussion

The Committee discussed dates for holding meetings on a monthly basis.

Moved and Seconded by Scott Henning and Brent Donaldson that the Committee hold regular meetings on the second (2nd) Wednesday of every month beginning June 11, 2025.

Carried

4. Adjournment and Next Meeting Date

Moved and Seconded by Scott Henning and Mike Hornik to adjourn the meeting at 8:32 p.m.

Carried

The next meeting to be held June 11, 2025 at 7:00 p.m. in the Council Chambers.