



**CITY OF COLWOOD
NOTICE OF
CAPITAL WEST ACCESSIBILITY ADVISORY COMMITTEE
MEETING**

**Wednesday, May 28, 2025 at 2:00 PM
Council Chambers
3300 Wishart Road, Colwood, BC**

Approved By: Corporate Officer

A G E N D A

“We acknowledge with respect that we are meeting on the traditional territory of the Lekwungen speaking people and we are honoured to have the opportunity to build strong working relationships with the people of the Songhees and Xwsepsum Nations.”

The meeting will stream live on our website at colwood.civicweb.net/Portal/Video.aspx

Feedback: The partner municipalities invite feedback about accessibility in their communities with information available on each of their websites. For Colwood, that contact information is as follows:

- Email: accessibility@colwood.ca
- Mail: 3300 Wishart Road, Colwood BC V9C 1R1

1. CALL TO ORDER

2. APPROVAL OF THE AGENDA

**2.1. Capital West Accessibility Advisory Committee Meeting
Agenda - May 28, 2025**

RECOMMENDATION

THAT the Agenda of the Capital West Accessibility Advisory Committee meeting of May 28, 2025 be adopted as presented.

3. ADOPTION OF MINUTES

**3.1. Minutes of the Capital West Accessibility Advisory Committee
Meeting - February 26, 2025**

RECOMMENDATION

THAT the minutes of the Capital West Accessibility Advisory Committee meeting of February 26, 2025 be adopted as presented.

[Capital West Accessibility Advisory Committee Meeting Minutes - February 26, 2025](#)

4. BUSINESS ITEMS

4.1. Town of View Royal
Discussion - Tips for Holding Inclusive Meetings/Events
[Tips for Holding Inclusive Meetings/Events](#)

4.2. City of Langford
Accessibility Feedback Received - For Committee Information Only
[Accessibility Feedback February 15 to April 25, 2025](#)

4.3. Membership Updates

5. ADJOURNMENT

All recommendations as presented are for discussion purposes only, and should not be considered as the opinion or direction of council.

This Notice is posted in accordance with "Council Procedure Bylaw No. 1890, 2021" and the *Community Charter*.