

District of Metchosin

Minutes

**Environmental Advisory Select Committee Meeting**

**December 18, 2024 at 7:00 p.m.**

Council Chamber

Metchosin Municipal Hall

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**Present:** Garry Fletcher (Chair), Councillor Steve Gray (Council Liaison), Bill Cave, Anna Hall, Andy MacKinnon (Recorder)

**Regrets:** Merrilee Hoen, Ric Perron, Erin Van de Water

The meeting was called to order at 7:01 p.m.

**1. Agenda, Additions and Approval**

**Moved and Seconded** by Andy and Anna that the Committee approve the agenda.

**Carried**

**2. Presentations:**

None.

**3. Public Participation**

None.

**4. Adoption of Minutes**

**Moved and Seconded** by Garry and Bill that the Committee adopt the minutes of the Environmental Advisory Select Committee meeting held November 26, 2024.

**Carried**

**5. Receipt of Minutes**

None.

**6. Business Arising from the Minutes**

- a) Sensitive Environments in Metchosin – Fulfilling the Requirements of Section 2.3.9 of the *Metchosin Official Community Plan Bylaw, No. 258, 1995*  
[State of Biodiversity Report - FINAL District of Saanich.pdf](#)

Garry has been making a spreadsheet with our map data (including UTM's) in it. There are approximately 120 records in the database. Garry will share the partially-completed spreadsheet with Andy, and Andy will check with the Conservation Data Centre that these are the data they require. Once that is all confirmed, Garry will share the spreadsheet with MEASC members, with a request that they complete data entry for incomplete records.

It was also considered important that we develop a mechanism to ‘peel off data’ from QEP reports from environmental assessments in Metchosin’s records.

**7. Reports**

**a) Chair’s Verbal Report**

Our Chair has received an invitation to meet with the Mayor, but there’s been no explanation about the reason for the meeting. It is believed that it may include a discussion about the Terms of Reference for MEASC. Garry will report back at our next MEASC meeting.

**b) Council Liaison Verbal Report**

Apparently MEASC has made 22 recommendations to Council in the last two years, and Council has adopted 18 of them. This is considered to be fairly productive for an Advisory Committee.

**8. Correspondence**

None.

**9. Other Business**

None.

**10. Adjournment and Next Meeting**

**Moved and Seconded** by Steve and Andy that the Committee adjourn the meeting at 7:50 p.m.

**Carried**

The next meeting will be held on Tuesday, January 28, 2025 at 7:00 p.m.