

District of Metchosin

Minutes

**Healthy Community Advisory Select Committee Meeting
November 26, 2024 at 4:30 p.m.**

Present: Shari Rourke, Sarah Anthony, Councillor Sharie Epp, Jim Macpherson, Kathleen Sutherland, Stephanie Dunlop, Deirdre Chettleburgh, Shannon Carman (Recorder)

Regrets: Peter Havers, Chris Pratt

The meeting was called to order at 4:37 p.m.

1. Agenda, Additions and Approval

Shari R. amend agenda to move 9a to 6a.

Moved and Seconded by Kathleen S. and Jim M. that the Committee approve the agenda as amended.

Carried

2. Presentations

None.

3. Public Participation

None.

4. Adoption of Minutes

Moved and Seconded by Councillor Epp and Jim M. that the Committee approve the minutes of the Healthy Community Advisory Select Committee meeting held on October 22, 2024.

Carried

5. Receipt of Minutes

The minutes of the Public Works and Protective Services meetings held on October 21 and November 18, 2024 were received.

6. Business Arising from the Minutes

a) District of Metchosin Draft Accessibility Plan

Staff provided a PowerPoint presentation and overview of the District of Metchosin Draft Accessibility Plan including:

- *Accessible BC Act*
- Capital West Accessibility Advisory Committee (CWAAC) public engagement process
- Components of the draft Accessibility Plan

- Alignment with Council's strategic plan
- CWAAC recruitment process

The following was discussed:

- Accessibility/removing barriers in/around municipal facilities
- Grant funding for accessibility projects
- Funding accessibility projects through the budget process
- Matching grant opportunities
- Incorporating accessibility into HCAC Terms of reference
- Process between Advisory Committees (HCAC and CWAAC) and Council
- Timelines in applying for grants
- CWAAC's meeting schedule of four times per year
- Engaging an accessibility consultant to conduct an audit of municipal facilities
- Public attendance at CWAAC meetings

7. Reports

a) Council Liaison

Road Safety grant to install flashing lights for crosswalk at Hans Helgesen almost ready to submit, just waiting for letters of support. Staff has developed a draft school management plan. Active Transport plan looks good, very "Metchosin-y", still being edited. Working on a lease agreement at the old school with the Wellness group. WSPR taking over first aid bookings, they will do all the associated administration and marketing. They are looking into other options of what to offer at the old school, just want to avoid things already being offered in Metchosin. They are taking suggestions presently.

b) Fire Chief

Firehall steering committee meeting soon next week, finished up most training classes for the year, starting again in the spring. Joint recruit training with Sooke. Not a lot to report from the bomb cyclone. Lots of cardiac arrest calls recently. EOC met with equestrian society to do some information sharing.

c) Seniors Information Resource Centre (SIRC) Liaison

SRC Coordinator Yvonne has been in contact with WSPR about functional fitness classes, to be offered at the old school. A hearing clinic coming up; big community soup day was on Saturday. Holiday lights tour is coming up on Dec 18, for seniors only, tickets available at the office for \$25.

d) Poverty Reduction Subcommittee

Consultants coming back with their final recommendations before the plan is submitted.

e) Health and Safety Subcommittee

Medical Mondays - may be back, not sure. Need to book some dates for other courses.

8. Correspondence

None.

9. Other Business

None.

10. Adjournment and Next Meeting Date

The meeting adjourned at 5:56 p.m. Next meeting will be Tuesday, January 28, at 4:30 p.m.