



DISTRICT OF METCHOSIN

AGENDA

HEALTHY COMMUNITY ADVISORY SELECT COMMITTEE MEETING

Tuesday, March 26, 2024 at 4:30 pm
COUNCIL CHAMBERS, MUNICIPAL HALL

1. **Agenda, Additions, Approval**
2. **Presentations**
3. **Public Participation**
4. **Adoption of Minutes**
 - a) Healthy Communities Advisory Select Committee, February 27, 2024..... 1
5. **Receipt of Minutes**
 - a) DRAFT Public Works and Protective Services Committee (not adopted),
March 11, 2024..... 5
6. **Business Arising from the Minutes**
 - a) Accessibility Committee Update
 - b) Dark Sky Update
 - c) HCASC Plans / Priorities Discussion
7. **Reports**
 - a) Council Liaison
 - b) Fire Chief
 - c) Seniors Information Resource Centre (SIRC) Liaison
 - d) Poverty Reduction Subcommittee
 - e) Health and Safety Subcommittee
8. **Correspondence**
9. **Other Business**
10. **Adjournment and Next Meeting Date**

District of Metchosin

Minutes

**Healthy Community Advisory Select Committee Meeting
Tuesday, February 27, 2024 at 4:30 P.M.**

Present: Shari Rourke (Chair), Councillor Sharie Epp, Sarah Anthony, Ted White, Barret Fullerton, Jim Macpherson, Shannon Carman (recorder), Fire Chief Stephanie Dunlop

Regrets: Peter Havers, Chris Pratt

The meeting was called to order at 4:33 p.m.

1. Agenda, Additions and Approval

Agenda amendments – Add 6d) - Community Data. Capacity Inventory to 9a)

Moved and Seconded by Shari R. and Councillor Epp. that the Committee approve the agenda as amended.

Carried

2. Presentations: None.

3. Public Participation: None.

4. Adoption of Minutes

a) Healthy Communities Advisory Select Committee, January 23, 2024

Moved and Seconded by Jim M. and Ted W. that the Committee approve the minutes of the Healthy Community Advisory Select Committee meeting held on January 23, 2023.

Carried

5. Receipt of Minutes

**a) DRAFT Public Works and Protective Services Committee (not adopted),
January 15, 2024**

Jim pointed out HCASC had been named to help come up with a “strategic plan” for heat, but Chief Dunlop explained that this referred more to the Poverty Reduction plan - the heat plan for the overall community is fine as is. HCASC can chat about higher level execution, and maybe help identify what groups in the community would be best communicating to which demographics.

Moved and Seconded by Councillor Epp and Jim M. that the Committee receive the minutes of the DRAFT Public Works and Protective Services Committee (not adopted), January 15, 2024.

6. Business Arising from the Minutes

a) Accessibility Community Update

To clarify, the District is a member of Capital West Accessibility Advisory Committee.

The Intermunicipal Advisory Committee on Disability Issues (IACDI) is now “Access West Shore Society” has been created as a registered society and has become an independent organization. They put out a short survey asking how the public would prefer to be contacted, and it will be used as the basis to create a Communications Plan and hire a consultant. No timeline for the committee yet, unclear on how Metchosin’s membership will work. Councillor Epp says that it is just the CAOs on that committee for now, and that once it is established that they will likely branch out membership. It had been understood by some that we would end up eventually with Metchosin having our own Accessibility committee, but Councillor Epp pointed out that staff is already overloaded with dealing with meeting minutes from existing committees.

There is a dedicated email address accessibility@metchosin.ca, for anyone that has accessibility issues or ideas to send emails to. Any emails will be collected by the District and compiled for future reference.

Chief Dunlop asked if there were any Metchosin organizations applying for accessibility grants right now. Not that any members knew of, but it was acknowledged that there is lots of grant money available out there on the topic. Jim M. noted that “accessibility” is such a broad definition, and covers a wide range of things, from neurodiversity to blindness to mobility challenges. Councillor Epp noted that it would be useful to list the projects that are a priority, and then look for the money available, rather than the other way around. Jim M. said he has asked the Community House for a few hours of coordinator Mike’s time to walk around the Village core and check out all public buildings to make a list of needs. Shannon C - What about creating a Google Doc where we compile projects, comments, and ideas? Ted W - Or host a public forum on the topic? Maybe a place where we all list the grants we are going after? Councillor Epp notes that new building inspector Chris and our CAO could do the walk about with Jim and Mike.
Councillor Epp to talk to them.

Chief Dunlop noted there are any number of invisible barriers that could be easy and simple to fix. **Shari R. will send around a booklet on that topic.** Barrett F. and Jim M. would like a copy - Chief Dunlop said we should send it along to all the local organizations. Councillor Epp said we should draft a letter with the booklet attached, and then the District can sign it and send it out, including the Google Doc around grants. **Jim M and Barrett F. to put together a story for the Muse on the Accessibility email address.**

b) Dark Skies

Ted W. has been talking to people, groups, and their reception on the topic has been generally positive. The CAO has already been putting up shields on lights. Also spoke with Anna Hall, Carol Carman, Mike Fisher, to create an ad hoc group. Spoke with president of Royal Astronomical Society, and they are supportive, but are not in a position to offer the designation at present. He suggested we go with the international designation.

Moved and Seconded by Ted W. and Shannon C. that the Committee proceed with the designation of “International Dark Sky Community”.

Carried

Shannon C. asked for a cost estimate - Ted W said it will be minimal, with signage, shielding lights, etc. Grants are around from Fortis and BC Hydro that could be used. Ted is going to prepare the proposal. Apparently East Sooke is looking to do the same thing (**Shari R. to send an East Sooke contact**, Ted wants to reach out to Beecher Bay as well (contact **Krista Jonnie**).

7. **Reports**

a) **Councillor Epp**

“March for Liz” is on March 2, Preschool is moving into the big classroom in MACCA hallway. Grand opening of the school in the fall, **looking for ideas for that event**, also a name for school (Councillor Epp is floating “Orca”). Mile Zero is now approved to be open 11am-11pm. Everything Water with Good Baird at Council Chambers on Feb 28th.

b) **Fire Chief**

Hall is being painted on the newer side of the school, flooring going in so all the classrooms will be identical. Firehall had 713 calls last year, has asked for a 2.4% increase at the Fire Hall, to get an on-site person doing the day, and to avoid people going to calls alone. Also helps as succession planning. Budget increase also covers minimal pay increases for officers, shortens response times, increases camaraderie, takes the onus off duty officers. EOC is going to be using the money from the Indigenous/District grant to do various cultural and emergency preparedness activities. Will be releasing the schedule soon. Councillor Epp and Shannon C. both expressed interest in being on a subcommittee for the grant, Ted W. also interested. Will check on that next meeting. April 16/17 Annual Fire Safety Expo - name changed to Lance Caven Expo.

c) **Seniors Resource Centre**

United Way is offering Healthy Aging grants, they are applying for the Aging in Motion grant which would allow them to purchase a small bus. This will be on Monday’s agenda. Key to grant is showing collaboration with other community partners, which they will be doing. MSA AGM is on Thursday, March 14 from 1-3pm at the MCH. The guest speaker is Justine Webb, speaking on Fraud Prevention. The SRC hosts monthly Caregivers Meetings, and is now starting up a Widows’ Support Group, which will be publicized soon. The SRC did a check in with Better at Home membership over the past number of days. Also looking into a partnership with Pearson, having a soup night (cooking, eating, multigenerational); also, maybe making a lot of soup and freezing and getting out to people in the community, possibly buying a fridge/freezer for free food to get out to those in need. Also looking into home visits with seniors for Pearson College students.

d) **Poverty Reduction Subcommittee**

Two RFPs have been reviewed, third just came in and needs to be reviewed. Jim M noted that they should respond within a few days.

e) **Health and Safety Subcommittee**

First aid course with Naloxone just took place the previous week - the participants were “mind blown” that it was so informative, done locally, “just fantastic”. They said they feel more prepared. Hopefully more courses to come.

8. **Correspondence:** None.

9. **Other Business**

a) **HCASC Plans / Priorities Discussion**

Bringing forward to next meeting - what do we want to accomplish this year/next year? Focus on? Poverty reduction?

10. **Adjournment and Next Meeting Date**

Adjourned at 6:31pm. Next meeting will be Tuesday, March 26th at 4:30pm.

District of Metchosin

Minutes

**Public Works and Protective Services Committee Meeting
March 11, 2024 at 7:00 p.m.**

Council Chambers
Metchosin Municipal Hall

PLEASE NOTE: The meeting has been recorded.

Present: Councillor Epp in the Chair, Mayor Little, Councillors Donaldson, Gray and Shukin. Also present was Bob Payette, Chief Administrative Officer, Stephanie Dunlop, Fire Chief, and Jennifer Miller, Legislative Services Assistant (recorder).

The meeting was called to order at 8:50 p.m.

1. Agenda, Additions and Approval

Moved and Seconded by Councillors Gray and Donaldson that the Committee approve the agenda as amended with the addition of the following Staff Report:

- Staff Report, Old School Renovation Update

Carried

2. Public Participation

Avril Yoachim, resident, spoke against renaming the school and would like the name to remain the same.

June Reimer, resident, spoke against renaming the school and would like the name to remain as the old Metchosin School.

Eric White, resident, suggested to incorporate Metchosin's actual name for the old school and call it the old Stinking Fish.

3. Adoption of Minutes

Moved and Seconded by Councillors Shukin and Gray that the Committee adopt the minutes of the Public Works and Protective Services Committee meeting held January 23, 2024.

Carried

4. Receipt of Minutes

Moved and Seconded by Mayor Little and Councillor Gray that the Committee receive the minutes of the Healthy Community Advisory Select Committee meeting held January 23, 2024.

Carried

Moved and Seconded by Councillor Shukin and Mayor Little that the Committee receive the minutes of the Healthy Community Advisory Select Committee meeting held February 27, 2024.

Carried

5. Reports

a) Staff Report, School Renovation Working Group

Councillor Epp introduced the Staff Report on the Status of the Investing in Canada Infrastructure Program – Community Wellness Infrastructure Project and the School Renovation Working Group.

Committee discussion:

- Kudos to all those involved and Fire Chief for her efforts
- Working Group's involvement and Terms of Reference
- Project management and final walkthrough
- Financial statements and final report

Moved and Seconded by Mayor Little and Councillor Gray that the Committee recommend Council dissolve the School Renovation Working Group.

Carried

Action: Staff to provide the final grant summary to Council.

Action: Staff to provide acknowledgement letter to the members of the School Renovation Working Group.

b) Staff Report, Old School Renovation Update

A Staff Report was received as supplemental information on the Old School Renovation Update including the background of the District of Metchosin's application for a grant under the Canada Infrastructure Program and the current status of the project work.

c) Councillor's Update

Councillor Epp provided the following updates:

- Public Works
 - Winter road maintenance
 - Traffic control flagging
 - Spring and summer budgeting and planning
 - Graffiti and litter
- Fire Department / Emergency Operations Centre
 - March for Liz
 - Engine Boss training session
 - Life Safety Expo, April 16-17, 2024
 - Emergency operations exercise on April 30, 2024
 - National Resource Centre – early warning system
 - Emergency preparedness sessions will be held on the third Tuesday of every month.
 - Recruitment and training
 - Calls and responses
- Healthy Communities Advisory Select Committee
 - Accessibility in municipal buildings
 - District's dedicated email address

Committee discussion:

- Council accessibility liaison appointment to the Intermunicipal Advisory Committee on Disability Issues (IACDI) and previous work with IACDI
- Capital West Accessibility Advisory Committee: accessibility plan and webpage/email for engagement
- Accessibility survey
- Interested community organizations who want to contribute to the work
- Role of the Healthy Community Advisory Select Committee (HCASC) on accessibility
- Consultation, collaboration, and communication
- Budget commitments
- Involvement of the Chief Administrative Officer and Building Inspector

Action: Councillor Donaldson to liaise with the Chief Administrative Officer and bring information regarding grants, involvement with IACDI, and an update on the Capital West Accessibility Advisory Committee to an upcoming HCASC meeting.

- Metchosin School
 - Mile Zero Brewery hours
 - Metchosin Preschool lease
 - Pickleball Club gym rental
 - Potential names for the school
- Metchosin Seniors' Association (MSA)
 - Resource Centre manager part-time position available
 - Annual General Meeting, March 14, 2024
 - Metchosin Caregiver Support Group, March 21, 2024
- West Shore Arts and Culture Centre Intermunicipal Committee
 - Potential sites
 - Business model
- Capital Region Emergency Service Telecommunications Inc. (CREST)
 - CREST communication system on Salt Spring Island and Vancouver Island
 - Interagency communication

6. Adjournment

Moved and Seconded by Councillors Gray and Shukin that the meeting be adjourned at 9:18 p.m.

Carried

Certified Correct:

Chair

Corporate Officer