

District of Metchosin

Minutes

Buffer Land Working Group Meeting

April, 20, 2023 at 7:00 P.M.

Council Chamber

Metchosin Municipal Hall

Present: Councillor Jay Shukin, Chair, Councillor Shelly Donaldson, Co-Chair, Richard Simpson, Bonnie Bouveur, Karen Hoffman, Gary Smirfitt, Anna Hall

Regrets: Bailey Spiteri, Brian Grant

The meeting was called to order at 7:05 p.m.

1. Agenda, Additions and Approval

2. Presentations

- a) **Welcome from Chair and Co-Chair** – Review of the purpose of the WG: to identify and evaluate options for the future management of the Buffer Land. A brief history of the Buffer Lands was provided: Oct. 2021 proposed disposition of lands to CRD, lack of public consultation post-referendum, petitions/public response. Regarding the Section 219 Covenant there are on-going questions from residents concerning the potential of detention ponds, purpose of land and future designation. The Buffer Land is currently zoned Commercial Recreation 2 and 3 (CR 2/3).
- b) **Introductions** – each member introduced themselves sharing goals, interests, skills/talents contributing to the project.

3. Public Participation – none

4. Adoption of Minutes – none

5. Review of Minutes none

6. Business Arising from the Minutes – none

7. New Business

- a) **Review of Working Group Mandate**
 - i. **Terms of Reference**

Several procedural matters were discussed: Quorum will be five members, which must include at least two Neild Road and area neighbors, one councilor. There will be no

virtual meetings; however, as needed a member can be added via phone or computer (Zoom or Teams).

- ii. **Respectful Workplace Policy** – Applies to Volunteers. All must review and sign.

- b) **Discussion of general work plan and key dates** etc.
 - i. **Public Information Session #1 – Proposed for May 9, 2023 @ 7 pm**, Municipal Chambers; visuals via PPT presentation, handouts. Invite Scia’new FN, Langford Council, HAT biologist, Wild Arc
 - ii. **Regular meetings** – third Thursday each month @ 7 pm, Municipal Chambers or as adjusted to the majority of schedules to keep on track with planning matrix.
 - iii. **Public Information Session #2** – proposed for September; with the aim of reviewing recommendations.
 - iv. **Report to Council** – goal to formulate report/recommendations to Council mid-October.

- c) **Information Available**
 - i. Resident Survey, MEASC/PTASC reports, stormwater plans
 - ii. Section 219 Covenant and other Land Title documents – collect pertinent documents

- d) **Broader Scope of information resources**
 - i. **Buffer Site Visit** – April or May date TBD – goals and objectives
 - ii. **Briefing from Centre Mountain Estates (CME) developers – The WG discussed the benefits of learning more about the development:** residential plan, fencing, stormwater, timeline of development, Langford referrals to Metchosin (re. approvals), planned access points into the Buffer Land.

- e) **Other Materials**
 - i. **Maps and supporting documents** – available at next meeting

8. **Reports** – none

9. **Correspondence** – none

10. **Adjournment and Next Meeting Date**

The next meeting will be held on May, 9, 2023 at 7:00 p.m.