

**District of Metchosin**

**Minutes**

**Firehall Steering Committee Meeting  
Wednesday, January 18, 2023 at 7:00 P.M.  
Metchosin Firehall**

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**Present:** Scott Henning, Matt Priestley, Mike Hornick, Brent Donaldson, Bruce McCall, Councillor Sharie Epp, Fire Chief Stephanie Dunlop, Councillor Shelly Donaldson, Sue-Lin Tarnowski, Johnny Carline

**Regrets:** Steve Malkow

The meeting was called to order at 7:05 p.m.

**1. Agenda, Additions and Approval**

**Moved and Seconded** that the Committee approve the agenda as presented.

**2. Adoption of Minutes**

**Moved and Seconded** by Brent Donaldson and Scott Henning that the Committee approve the minutes of the Fire Hall Steering Committee meeting held on March 22,2022.

**Carried**

**3. Business Arising from the Minutes**

**Moved and Seconded** that the Committee recommend Council amend the Firehall Steering Committee Terms of Reference as follows:

- that voting members consist of one Fire Department member, one EOC member, and 3 Community members. Non-voting members as appropriate.

**Carried**

**Moved and Seconded** by Brent Donaldson and Johnny Carline that the Committee recommend **Motion 1:** Scott Henning to research approximate costs of a Feasibility Study and potential agencies to provide that service and report to sub committee by end of January.

**Carried**

**Moved and Seconded** by Johnny Carline and Mike Hornick that the Committee recommend **Motion 2.** The committee recommend to Council for approval of issuing an RFP for Feasibility Study of improvements to Fire Hall at the cost of \$80,000.

**Carried**

**4. Reports**

a) **Hazardous Materials Report: No hazards of note.**

**5. Adjournment and Next Meeting Date**

**Moved and Seconded** by Johnny and Brent that the Committee adjourn the meeting at 9:00 p.m.

The next meeting will be held at the Call of the Chair.