DISTRICT OF METCHOSIN

AGENDA

HEALTHY COMMUNITY ADVISORY SELECT COMMITTEE MEETING

Tuesday, August 22, 2023 at 4:30 pm
COUNCIL CHAMBERS, MUNICIPAL HALL

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1. Agenda, Additions, Approval

2. Introductions

3. Public Participation

4. Adoption of Minutes
a) Healthy Communities Advisory Select Committee, July 25, 2023..... 1

5. Receipt of Minutes

6. Business Arising from the Minutes
a) Dark Sky Update
b) Poverty Reduction Subcommittee
c) Health and Safety Training Opportunities
d) Metchosin Census Data
e) Increasing Accessibility at the Pioneer Museum

7. New Business
a) 2023 Next Generation 911 Funding – Approval Agreement & Terms and Conditions.....5

8. Correspondence

9. Adjournment and Next Meeting Date

District of Metchosin

Minutes
Healthy Community Advisory Select Committee Meeting
Tuesday, July 25, 2023, 2023 at 4:30 p.m.
Council Chamber, Municipal Hall

Present: Councillor Sharie Epp, Shari Rourke (Chair), Sarah Anthony, Ted White, Jim MacPherson, Chris Pratt, Jane Hammond (recorder), Fire Chief Stephanie Dunlop

Regrets: Shannon Carman

The meeting was called to order at 4:30 p.m.

1. Agenda, Additions and Approval

The agenda was approved with an addition under New Business:
Increasing Accessibility at the Pioneer Museum

2. Introductions

- Chris Pratt, long time member of the Metchosin Heritage Advisory Committee
- Jim MacPherson, newly appointed to HCASC. Jim is a former member of the Metchosin Agricultural and Environment Advisory Committees, past president, Metchosin Museum Society, and current Metchosin Community Association board member

3. Public Participation

Tamara Ballard noted that the June 20, 2023 minutes should indicate Shari Rourke as Chair of HCASC. The list of members on the District website needs updating to show current committee members and the new chair.

4. Adoption of Minutes

Moved and Seconded by Sarah A. and Ted W. that the Committee approve the minutes of the Healthy Community Advisory Select Committee meeting held on June 20, 2023 as amended.

Carried

5. Business Arising from the Minutes

a) Incorporating Heritage Matters into Committee Terms of Reference

Chris Pratt, remaining member, Metchosin Heritage Advisory Select Committee (MHASC), reported on previous committee's activities and thoughts for the future:

- Initiatives identified heritage homes, buildings, and trees. A Canada 150th project produced a pictorial book, Pioneer Farms in Metchosin
- Committee maintained connections with the provincial government to promote heritage matters

- Future ideas: to list 'heritage viewpoints' and acknowledge and protect important indigenous sites, perhaps something for PTASC to consider

It was noted that the Metchosin Museum Society is its own entity and involves many community volunteers. There are distinct differences in the scopes of the Heritage and the Healthy Community committees and members indicated the preference of keeping efforts focused on health and wellness aspects of the community at this time.

Moved and Seconded by Sarah A. and Ted W. that the Committee does not recommend incorporating Heritage matters into the HCASC's terms of reference.

Carried

b) Dark Sky Update

Ted reported that he is researching studies on the impacts of modern and intensity of artificial lighting as it affects human health and the environment. There is potential opportunity for HCASC and MEASC to collaborate on this topic.

In the interim, to increase public awareness, Ted (not representing HCASC) will consider submitting an article for the Metchosin Muse, providing information at Metchosin Community Day, and possibly arranging a guest speaker event.

6. New Business

a) Poverty Reduction Subcommittee

Following Council's recommendation, July 17, 2023, a subcommittee will work with Fire Chief Dunlop to identify issues and gather information towards a local Poverty Reduction Plan to support people in the community living in poverty.

- BC grant of $25,000 has been received as a Planning Grant
- Committee to oversee hiring Project Consultant and review outcomes of planning process

Moved and Seconded by Sharie E. and Ted W. that the Committee strike a Poverty Reduction subcommittee to work in conjunction with Fire Chief Dunlop for the development of a local Poverty Reduction Plan. Sarah A. and Jim M. appointed to the subcommittee.

Carried

b) Health and Safety Training Opportunities

Following Council's recommendation, July 17, 2023, a subcommittee will work with Fire Chief Dunlop to hold public education and training sessions to increase health and safety in the community. For example:

- Administering Naloxone workshop
- Increase awareness of persons experiencing homelessness and mental health issues
- Understand issues relating to poverty and people in crisis
- What options and resources exist

Moved and Seconded by Shari R. and Ted W. that the Committee strike a Health and Safety subcommittee to work in conjunction with Fire Chief Dunlop in planning public education and training sessions to increase health and safety in the community. Shari R. and Sharie E. appointed to the subcommittee.

Carried

c) Housing – Role of HCASC

Committee comments:

- All residents of Metchosin should have safe housing
- Poverty Reduction Plan should cover all aspects of affordable living

d) Sc'ianew Liaison

Krista Johnny plans to join the Committee as a liaison from Beecher Bay community.

e) Metchosin Census Data

Census data from 2021 has been made available. Shari R will review and present a more simplified form to help understand trends in the community.

f) Increasing Accessibility at the Pioneer Museum

More discussion ensued regarding addressing accessible issues in the community, as well as the Pioneer Museum. There is a grant available from SPARC ($25,000) which may be accessed. Project ideas should be forwarded to Fire Chief Dunlop.

7. Adjournment and Next Meeting Date

The next meeting will be held on Tuesday, August 22, 2023 at 4:30 p.m. The meeting adjourned at 6:35 p.m.

Local Government Program Services

General Funding Terms & Conditions

The purpose of the Terms & Conditions is to provide basic information on grants administered by the Union of BC Municipalities through Local Government Program Services (LGPS). For specific information regarding the requirements of each funding program, please refer to the relevant Program & Application Guide. For information regarding a specific project approved through LGPS, please refer to the approval agreement.

1. Definitions

Approved Applicant: In general, LGPS grants are awarded to local governments (regional districts and municipalities) and, in some programs, First Nations or other eligible applicants. The approved applicant is the primary contact for UBCM and is responsible for overall grant management.

Approved Partner(s): Organizations that contribute directly to the approved project and are identified in the application. This may include boards of education, health authorities, First Nations or Indigenous organizations, non-profit organizations and local governments (other than the applicant). Refer to program guides for requirements for partners in regional applications.

Approved Project: The activities described in the application and budget and approved by UBCM.

Cash Expenditures: Direct costs properly and reasonably incurred and paid for with money by the approved applicant or approved project partner for the development or implementation of the approved project. For example, catering and consultant fees can be cash expenditures.

Community Contribution: Some LGPS programs require cost-sharing. The community contribution is the portion of the approved project cost that is required to be provided by the approved applicant or an approved partner. This can be in cash or in-kind, but must be an eligible expenditure.

In-Kind Expenditures: The use of resources of the approved applicant or approved project partner for the development or implementation of the approved project. For example, the use of meeting rooms owned by the applicant or approved partner can be an in-kind expenditure.

2. Eligible & Ineligible Expenditures

Eligible expenditures, including community contributions, are direct costs that are properly and reasonably incurred by the approved applicant or approved partner as part of the approved project.

To be eligible for grant funding, these costs must be outlined in the detailed budget submitted by the approved applicant as part of the application process and be approved by UBCM.

3. Grant Management & Applicant Responsibilities

Notice of Decision

All applicants will be informed of the status of their application by letter, generally within 90 days of the application deadline. Approved applicants will be informed of specific conditions of the grant approval and are required to sign and return a copy of the Approval Agreement.

Applicant Responsibilities

Approved applicants are responsible for:

- Ensuring that approved activities are undertaken as outlined in the approved application and within the required timeline

- Providing proper fiscal management of the grant and approved project (see below)
- Submitting final reports as required by the Program & Application Guide (see below)

Accounting Records

Acceptable accounting records must be kept that clearly disclose the nature and amounts of eligible expenditures (cash and in-kind) incurred as part of the approved project. Financial summaries are required to be submitted as part of the final report and must be signed by a representative of the approved applicant.

In all cases, the final project expenditure must be net of any rebates (such as GST/PST) that the approved applicant or approved partner is eligible to receive.

Changes to or Cancellation of Approved Project

Any significant variation from the approved project as described in the approved application must be approved, including any major changes to:

- Start or end dates
- Cash and in-kind expenditures or matching funds (when required)
- Project purpose, goals, outcomes or milestones
- Project partners

If an approved project is cancelled, the approved applicant is responsible for ensuring any grant monies that have been advanced are returned to UBCM within 30 days, or as outlined in the Program & Application Guide.

4. Reporting Requirements

Submission of Reports

Approved applicants are required to submit final reports as outlined in the Program & Application Guide. Please note the following when submitting a report:

- When completing a UBCM report form please ensure that each question is answered and that all attachments are complete. Follow any sample templates that UBCM provides.
- Submit all documents as Word or PDF files. Note: files over 20mb cannot be accepted.
- Submit all digital photos or images as JPEG files. Note: files over 20mb cannot be accepted.

Extensions and Outstanding Reports

In order for an approved project to continue past the approved end date – or for a final report to be submitted after the established deadline – approved applicants must contact UBCM to request *and be granted* approval for an extension.

Approved applicants that do not request extensions and have outstanding reports may forfeit the final payment of their grant and may not be eligible to apply to future LGPS programs until reports are received.

5. Recognition of Funding and Funders

Approved applicants should contact UBCM for more information on recognizing funding and for information on the appropriate use of logos. Please contact LGPS at (250) 356-2947.

Tina Hansen

From: FIRECHIEF <firechief@metchosinfire.ca>
Sent: August 2, 2023 2:52 PM
To: Sue-Lin Tarnowski; Marie-Térèse Little
Cc: Tina Hansen; Sharie Epp
Subject: Next Generation 911
Attachments: Next-generation 9-1-1 _ CRTC.pdf; Untitled attachment 00024.htm

Today I participated in a webinar regarding the Provincial move to Next Generation 911 (NG911). The following is a brief background, outline and my recommendations moving forward.

In September 2021 an initiative started, aimed at modernizing and improving the emergency communication systems used in the United States and Canada. Traditional 911 systems were designed primarily for voice communication and have limitations when it comes to handling modern forms of communication, such as text messages, images, videos, and location data.

NG 911 seeks to address these limitations by upgrading the existing emergency infrastructure to accommodate a wider range of communication methods and data formats. The goal is to enhance the capabilities of emergency responders and improve the overall effectiveness of emergency services.

Key features of Next Generation 911 include:

Multimedia Capabilities allowing individuals to send not only voice calls but also text messages, images, videos, and other forms of multimedia to emergency dispatch centers. Location Services to provide more accurate location data, enabling emergency responders to pinpoint the caller's location more precisely. This is particularly important for individuals who might not be able to verbally communicate their location, such as those in distress or danger. Enhanced Data Sharing to facilitate better information sharing between emergency response agencies, allowing for more coordinated and efficient responses to incidents.

NG911 is designed to be more resilient and redundant, ensuring that emergency services remain operational even in the face of technical failures or natural disasters. Systems have been designed to integrate with emerging technologies, such as Internet of Things (IoT) devices and smart city infrastructure.

The Federal Government, via UBCM, has allocated over $150million dollars to support local governments and PSAP agencies (E-Comm) in their transition to NG911.

The District of Metchosin can expect in the next two weeks to receive an Agreement from UBCM advising of a grant for $45,000. 50% of which will be paid out immediately, the remaining to be paid out upon final reporting. We have 3 years to use this funding. Eligible activities are very specific and include:

- Public Education specific to NG911, including information related to increased opportunity for better location identification, voice, real time text and eventually sending image/video to 911.
- Legal and contract costs for migration to NG911 only, including service provider agreements with primary PSAP and secondary PSAP (Saanich Dispatch).
- Mapping and GIS.
- Training for local responders, staff, etc. including development of training materials.

It was made very clear no hardware, software or operational equipment will be an eligible expense.

I would recommend this topic gets put to the Healthy Communities Advisory Select Committee for suggestions on how and what this funding could be spent on. There is a good collaboration of community organizations - and can discuss options for education and training.

The following is a YouTube video with further details and information specific to NG911, also attached is an information document from CRTC.

https://abc911.ca/?page_id=366

If you have any questions or would like further details on this program please let me know.

Kind regards,

Stephanie Dunlop
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Metchosin Fire Department
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Webpage: www.metchosinfire.ca | www.metchosinemergencyprogram.ca
Facebook: Metchosin Fire Department | Metchosin Emergency Program
Twitter: ChiefDunlop | MetchosinEOC

Government of Canada Gouvernement du Canada

Canada

Canadian Radio-television and Telecommunications Commission

Next-generation 9-1-1

The CRTC's role

The CRTC regulates telecommunications providers. These are the telephone and cell service companies that create the networks that connect 9-1-1 calls to emergency call centres. When a 9-1-1 call is received, these centres dispatch emergency responders, such as police, firefighters, and paramedics. Both emergency responders and 9-1-1 call centres fall under the jurisdiction of provincial, territorial, and municipal governments.

Telecommunications networks have greatly evolved over the years. Today, you can do much more than make a phone call. You can also send texts, videos and photos. We want to ensure that emergency services benefit from these advancements.

These expanded services are called next-generation 9-1-1 (NG9-1-1) services. NG9-1-1 will give Canadians improved emergency services using world-class telecommunications networks. The move to NG9-1-1 will occur gradually in the coming years.

Moving forward

NG9-1-1 will make it possible to provide additional details about emergency situations. For example, in the future, Canadians could send a video of an accident, as well as make medical information available to first responders. This will lead to safer, faster and more informed emergency responses.

As a first step, the CRTC has directed all phone and cell service companies to update their networks from analog to digital so they are ready to provide NG9-1-1 voice and text messaging services. This will enable them to carry these NG9-1-1 calls and connect them to call centres. At the same time, provincial, territorial and municipal governments will need to ensure their emergency call centres are ready for the new service.

We directed all telecommunications providers to update their networks for NG9-1-1 voice services as of March 1, 2022. We'll keep working with them as they continue to modernize their networks to ensure Canadians have access to a secure, reliable and resilient network for emergency calls.

These updates won't affect current access to 9-1-1. If you need of emergency help, you will still be able to dial 9-1-1 as you do today.

Switching over to the new NG9-1-1 network is an important step in new services becoming available in the future, such as real-time text messaging services. A deadline for providing NG9-1-1 real-time text messaging services to the general public will be set at a later date.

Related links

- textwith911.ca
- Establishment of new deadlines for Canada's transition to next-generation 9-1-1 (Telecom Decision CRTC 2021-199)
- Next-generation 9-1-1 network design efficiencies (Telecom Regulatory Policy CRTC 2019-66)
- Next-generation 9-1-1: Modernizing 9-1-1 networks to meet the public safety needs of Canadians (Telecom Regulatory Policy CRTC 2017-182)

Date modified:
2022-03-01