DISTRICT OF METCHOSIN
AGENDA

ENVIRONMENTAL ADVISORY SELECT COMMITTEE MEETING

April 25, 2023 at 7:00 p.m.
Council Chambers
Metchosin Municipal Hall

---

1. Agenda, Additions, Approval

2. Presentations

3. Public Participation

4. Adoption of Minutes
a) Environmental Advisory Select Committee, March 28 and April 5, 2023 Minutes 1

5. Review of the Minutes

Council & Standing Committee Minutes
https://www.metchosin.ca/council/council-meetings/agendas-minutes
a) Council Meeting: April 3, 2023..... 11
b) Finance Committee: April 3, 2023 15

Advisory Committee Minutes
https://www.metchosin.ca/council/advisory-committees

6. Business Arising from the Minutes
a) MEASC Representative(s) sitting on the Buffer Land Working Group
- Anna Hall
- Andy MacKinnon and Erin Van de Water (Alternate Representatives)

7. New Business

8. Reports
a) Metchosin Climate Action Plan – Council-Pinna Sustainability Workshop
- Overview of April 25, 2023 Workshop – Councillor Gray
- Public Input on Metchosin Climate Action Plan

9. Correspondence

10. Adjournment and next meeting

DISTRICT OF METCHOSIN
Minutes

ENVIRONMENTAL ADVISORY SELECT COMMITTEE MEETING

Tuesday, March 28, 2023 at 7:00 pm
COUNCIL CHAMBER, MUNICIPAL HALL

Present: Councillor Steve Gray, Ric Perron (Chair), Merrilee Hoen (recorder), Andy MacKinnon, Bill Cave, Anna Hall, Garry Fletcher, Erin Van de Water

Regrets: None

Guests: Nicole Shukin (Friends of the Metchosin Buffer Land), Alison LeDuc (Bilston Watershed Habitat Protection Association)

The meeting was called to order at 7:05 pm

1. **Agenda, Additions and Approval**
Moved and seconded by Andy and Erin that the Committee approve the agenda with the additions of a Councilor's Update and the discussion of a committee chair replacement.

Carried

2. **Presentations:**
Nicole Shukin gave a presentation titled "Green Infrastructure" where she outlined a proposal for a Swale and Trail system for the buffer lands to handle stormwater from the Centre Mountain development site. The proposal is to have a swale in tandem with a trail along a two kilometer section of the Metchosin Langford border. The swale would provide bio-filtration for the stormwater and the trail would help keep people from wandering through the buffer land. The trail could be connected to the Galloping Goose to become part of the regional trail system. Andy commented that a swale would not necessarily provide any better water management than the forest that is already there and did not recommend altering the forest for this purpose. Management would be needed on the Langford side and that is unlikely without developer cooperation. The Bilston Watershed Habitat Protection Association and Friends of the Metchosin Buffer Land are planning where to next make the presentation. Meeting with the developer is a possibility.

3. **Public Participation:** None.

4. **Adoption of Minutes**
Moved and Seconded by Andy and Steve that the minutes of the Metchosin Environmental Advisory Select Committee meeting held on February 28, 2023 be approved.

Carried

5. **Receipt of Minutes**

Council & Standing Committee Minutes
Moved and Seconded by Steve and Bill that the Committee receive the Council & Standing Committee Minutes for information.

Carried

Advisory Committee Minutes
Moved and Seconded by Andy and Erin that the Committee receive the Advisory Committee Minutes for information.

Carried

6. Business Arising from the Minutes

a) Councillor's Update
The climate change survey designed by Pinna was available on the Metchosin municipal website from March 3rd to 23rd. The results are now being compiled. The purpose of the survey was to gauge the community's feelings about climate change, what they care about and what they would be willing to do. Merrilee and Andy will assist Steve in providing direction on this project.

Invasive species: rabbits. The District is engaging a contractor to remove rabbits from the downtown core. Steve noted that bullfrog control is an on-going budget item. CRD Parks is providing training on archaeology awareness for volunteers engaged in invasive plant removal in various locations within Metchosin.

Budget: The shoreline plan has been moved to next year's budget. This is noted as a future issue for consideration by MEASC. Some funding for a hydrologist to assist the buffer land detention pond work has been added to the budget.

The MEASC annual report prepared by Ric is now in the hands of staff for incorporation into the overall District annual report.

b) Draft Response to Trans Mountain Letter
Garry has prepared a draft letter to inform the BC Environment Assessment Office (EAO) about our concerns with TransMountain's response to the Mayor's letter on EAO Condition 35.
Moved and Seconded by Andy and Ric that Steve and Garry will revise the letter further and forward it to Council with a recommendation that Council send the letter to the EAO.

Carried

c) Buffer Lands Stormwater Management Planning
Steve has recommended the following points for inclusion in any policy that Council may adopt concerning major stormwater management projects:

1. minimize removal of trees
2. minimize destruction of environmentally sensitive features
3. maximum absorption of water into the ground
4. control volume so that post development flow is no greater than pre-development flow
5. measures to reduce turbidity and minimize contaminants
6. other environmental concerns identified by MEASC

d) Coastal Marine Strategies, BC Gov't Intentions Paper
The Environment Standing Committee reviewed a draft response and supporting documents prepared by staff and directed that it be rewritten so the cover letter highlights concerns and priorities identified in the supporting documents: Members of MEASC were encouraged to send

their own letters. One criticism is that the Intentions Paper doesn't address the effects of land based activities on the oceans.

e) Shoreline Spill Response within Metchosin
MEASC will meet with Metchosin Fire Chief Stephanie Dunlop and Michael Campbell, who works with WCMRC at Beecher Bay in the Council Chambers on April 5, 2023.at 7:00pm to discuss the local Metchosin Spill Response.

7. New Business:

a) MEASC Liaison Member on the Buffer Land Working Group
Erin, Anna and Andy expressed interest but it will depend on the number of meetings and the night of the week as to who will be able to attend.

b) Committee Chair
Garry Fletcher will assume the position of Chair starting May 1, 2023 to replace Ric Perron who will be away for an extended period.

8. Reports: none

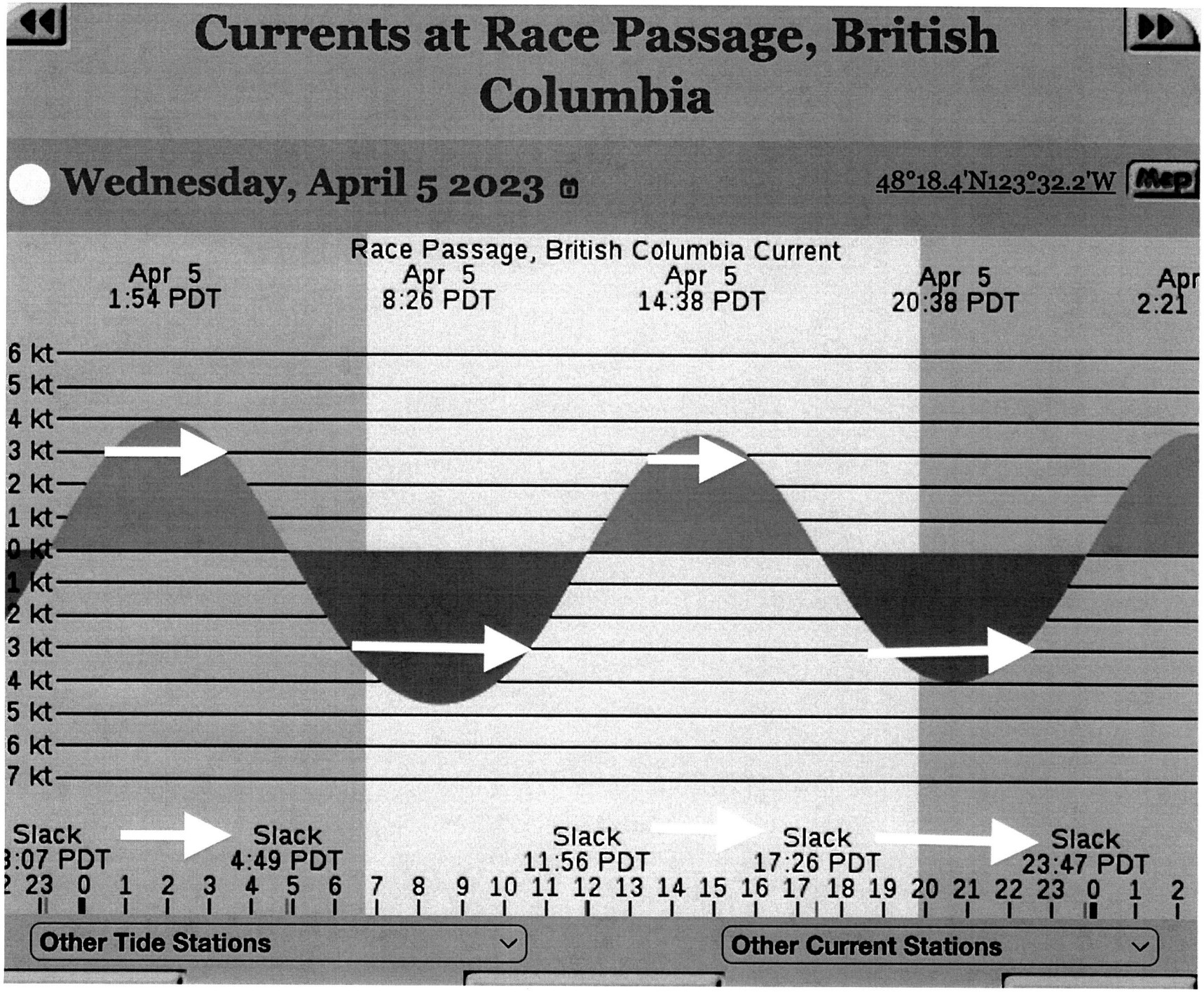
9. Correspondence: none

10. Adjournment and Next Meeting Date

Moved and Seconded by Rick and Erin that the Committee adjourn the meeting at 9:05 pm.

Carried

Next meeting date: Tuesday, April 25, 2023 at 7:00pm, Council Chambers


Currents at Race Passage, British Columbia
Wednesday, April 5 2023
48°18.4'N123°32.2'W
Race Passage, British Columbia Current
Apr 5
1:54 PDT
Apr 5
8:26 PDT
Apr 5
14:38 PDT
Apr 5
20:38 PDT
Apr
2:21
6 kt
5 kt
4 kt
3 kt
2 kt
1 kt
0 kt
1 kt
2 kt
3 kt
4 kt
5 kt
6 kt
7 kt
Slack
:07 PDT
Slack
4:49 PDT
Slack
11:56 PDT
Slack
17:26 PDT
Slack
23:47 PDT
2 23 0 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 0 1 2
Other Tide Stations
Other Current Stations

The white arrows in the current table of Race Passage in the Eastern entrance of the Strait of Juan de Fuca
represent the times of the day on the day our meeting was held when current speed was above the speed
of 3 nauts, the speed at which equipment deployed for containing oil spills on water fails. This means only
brief windows when the tide is changing would oil spill retainment be possible.

District of Metchosin

Minutes
Environmental Advisory Select Committee
Wednesday, April 5, 2023 at 7:00 P.M.
Council Chambers
Metchosin Municipal Hall

Present: Bill Cave, Garry Fletcher, Councillor Steve Gray, Anna Hall, Merrilee Hoen, Andy MacKinnon (recorder), Ric Perron (Chair)

Regrets: Erin Van de Water

Guests: Members of the Spill Response Team from Beecher Bay (Clarence Campbell, Michael Campbell, Tavion Charles, Tim Charles) and Fire Chief Stephanie Dunlop

The meeting was called to order at 7:05 p.m.

1. Agenda, Additions and Approval

Moved and Seconded by Andy and Ric that the Committee approve the agenda as presented.
Carried

2. Public Participation

3. Reports

a) Metchosin Spill Response
• Chief Dunlop and Michael Campbell

Most of the meeting was occupied with discussing two topics: improving representation of Western Canada Marine Response Corporation (WCMRC)'s Geographic Response Strategies (GRS's) in Scia'new Territory and in Metchosin; and the importance of developing on-shore spill response plans for the two communities.

b) Improving representation of WCMRC's GRS's in Scia'new Territory and in Metchosin

For improving representation of WCMRC's GRS's in Scia'new Territory and in Metchosin:

- Both Beecher Bay and Metchosin believe that currently identified GRS's in their communities are inadequate, and don't represent all of the important locations that must be protected in the event of a spill.
- Beecher Bay (Michael Campbell, lead) is working on identifying the additional GRS's that they feel WCMRC must add to their strategic plans. They're looking at these for Scia'new Territory, and beyond (areas where a spill might impact Scia'new Territory).

- District of Metchosin is scheduling a workshop with WCMRC (Michael Lowry) and MEASC members (Garry Fletcher, Anna Hall, Andy MacKinnon) to do the same.
- As Beecher Bay and Metchosin are both working on identifying additional GRS's for WCMRC, and as Scia'new Territory overlaps almost completely with Metchosin's shoreline (they're considering areas as far as Albert Head), we should identify opportunities to work together.
- As Metchosin has a workshop scheduled with WCMRC later this month, to discuss adding GRS's to their plans, it makes sense to have Beecher Bay representatives at that workshop, and to present our GRS's together to WCMRC.

Action Items:

- Michael Campbell (Beecher Bay) and Garry Fletcher (MEASC) to coordinate activities in identifying GRS's.
- Garry, Anna & Andy to reach out to WCMRC (Michael Lowry) and let him know that Beecher Bay and Metchosin are working together to identify additional GRS's, and that representatives from Beecher Bay will join us at our workshop.

c) Developing on-shore spill response plans for Beecher Bay and Metchosin

For the importance of developing on-shore spill response plans for the two communities:

- Coast Guard and (for petroleum tankers) WCMRC are responsible for dealing with spills when they're on the water. But both Beecher Bay and Metchosin share a concern about how these spills get dealt with when they reach the shoreline.
- In the event of a spill, we need to ensure that there's a protocol in place that would have Coast Guard and/or WCMRC quickly alert our two communities.
- We need plans in place for how our communities will respond to a spill. Stephanie developed a draft Shoreline Spill Response Plan some years ago; that might be a good starting point.
- Tim Charles described a training plan that some of Beecher Bay's Emergency Response members had taken: Shoreline Clean-up Assessment Technique (SCAT).
- Again, it's recommended that our two communities work together to develop a shoreline spill response plan.

Action Items:

- MEASC recommends that Metchosin Mayor and Council reach out to Beecher Bay Chief and Council and reach agreement on jointly developing a shoreline spill response plan.
- Assuming that such agreement can be reached, MEASC recommends that Council identify Stephanie Dunlop (with the support of MEASC) as the Metchosin lead for developing this plan.

d) Additional areas of concern

Some additional areas of concern raised during the meeting:

- Garry Fletcher presented two handouts (attached) that showed the effects of wind and currents on when WCMRC could respond to a spill. The red lines (wind) and white arrows (current) indicate when wind or currents are too great (wind speed >28 km/h, current >3 knots) for WCMRC to respond to spills. Perhaps Metchosin Council should consider asking Transport Canada to direct oil tankers to not transit our coastline when wind or current are too high for a WCMRC spill response.
- Petroleum spills travel at 100% of the current speed, plus 5% of the wind speed.
- Stephanie Dunlop emphasized the importance of having a response on-site in the first hour (the "Golden Hour"), and how the mandate of WCMRC and Coast Guard is to be on-site within 3 hours. There was a discussion about how to involve experienced local mariners with skookum boats. There are concerns about how to ensure insurance and cover liability.

4. Adjournment and next meeting

The meeting adjourned at 8:20 p.m.
The next scheduled MEASC meeting is Tuesday April 25 at 7:00 p.m.

District of Metchosin

Minutes
Council Meeting
April 3, 2023 at 7:00 p.m.

Council Chamber
Metchosin Municipal Hall

PLEASE NOTE: The meeting has been recorded

Present: Mayor Little in the Chair, Councillors Donaldson, Epp, Gray and Shukin. Also present was Sue-Lin Tarnowski, Interim CAO/Corporate Officer, Tina Hansen, Deputy Corporate Officer and Stephanie Dunlop, Fire Chief.

Moved and Seconded by Councillors Donaldson and Shukin that the public be excluded under section 90(2) of the *Community Charter* in order to consider:
(b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between the provincial government or the federal government or both and a third party.

Carried

The closed portion of the meeting was called to order at 6:42 p.m.
The open portion of the meeting was called to order at 8:02 p.m.

1. Agenda, Additions and Approval

Moved and Seconded by Councillors Shukin and Donaldson that Council approve the agenda as amended with the addition of supplemental information.

Carried

2. Public Participation

Nicole Shukin, resident inquired as to the type of materials that were being used with road shouldering in particular on La Bonne Road. Ms. Shukin noted concerns as to whether shouldering materials contain invasive species which would set the community back.

Pattie Whitehouse, resident spoke to small scale agriculture and commented that it is exciting to see how small agriculture has proved that it is viable and contributes to community in so many ways. Ms. Whitehouse indicated that the community gardens are just a symbol of the growth, awareness and appreciation for small-scale agriculture.

3. Adoption of the Minutes

Moved and Seconded by Councillors Shukin and Epp that Council adopt the minutes of the Special Council meeting held March 16, 2023.

Carried

Moved and Seconded by Councillors Shukin and Donaldson that Council adopt the minutes of the Council meeting held March 20, 2023.

Carried

4. Receipt of Minutes

Moved and Seconded by Councillors Donaldson and Shukin that Council receive the minutes of the Special Finance Committee Budget Meeting held March 21, 2023.

Carried

Moved and Seconded by Councillors Shukin and Epp that Council receive the minutes of the Special Community Planning Committee Budget Meeting held March 23, 2023.

Carried

5. Mayors Report

a) Mayors Update

Mayor Little reported on the March 2, 2023 In Camera resolution related to the Municipal Police Unit Agreement (MPUA) between the District of Metchosin and the province. Mayor Little reported that Superintendent Todd Preston will be in attendance at the April 24th Council meeting to discuss policing priorities in Metchosin.

Mayor Little also reported on her Mayors Update including the following:

- Te'mexw Treaty Association negotiations overview
- 2023 CRD Financial Plan
- Ministry of Health announcement of a 306-bed long term care complex in Colwood
- Tour of Camosun College Interurban Campus
- Meeting with Hon. Randall Garrison, MP

6. Business Arising

a) Special Community Planning Committee Recommendations, March 23, 2023:

Moved and Seconded by Councillors Shukin and Epp that Council direct staff to work with the applicant on an Open House for the rezoning application at 4696 Beckingham Road;
And that staff coordinate a Council site visit of the property;
And that staff continue to work with the applicant on the density question related to the 4 proposed additional lots;
And further that the Committee continue to assess options for the appropriate zoning and OCP amendments for the proposal in terms of Option 1 or Option 2.

Carried

7. Reports for Action

a) Staff Report, Request for Development Variance Permit, 4990 Ireland Place

Moved and Seconded by Councillors Epp and Shukin that Council approved the development variance permit DVP 23-01 to enable the construction of a new accessory building at 4990 Ireland Place that reduces the front yard setback from 7.5m to 3.3m under Section 58(6)(a) of the *Metchosin Land Use Bylaw, No. 259.*

Carried

8. Reports for Information

a) CRD Bylaw and Animal Care Services Report, February 2023

Moved and Seconded by Councillors Donaldson and Epp that Council receive the CRD Bylaw and Animal Care Services Report, February 2023 for information.

Carried

9. Correspondence for Information

a) District of Highlands, Support for Township of Esquimalt re: Municipal Approach to Lowering Speed Limits

Moved and Seconded by Councillors Shukin and Gray that Council receive the correspondence from the District of Highland regarding Municipal Approach to Lowering Speed Limits for information.

Carried

10. Bylaws

a) Staff Report, *District of Metchosin Council Code of Conduct Bylaw No. 682, 2023*

Staff provided an overview of the staff report on the District of Metchosin Council Code of Conduct Bylaw No. 682, 2023 and the recent legislation that requires a Council to consider a Council Code of Conduct within six months following the general local election.

Council discussion:

- Concerns with s. 8, 9, 10 and 11 of the Bylaw
- Council must uphold a respectful workplace at the Council table
- Council's existing Code of Conduct is lean
- Additional time is needed to review the proposed Council Code of Conduct Bylaw

Moved and Seconded by Councillors Epp and Gray that Council give 1st reading to *District of Metchosin Council Code of Conduct Bylaw No. 682, 2023.*

Defeated
Mayor Little, Councillors Donaldson and Shukin opposed the motion

Moved and Seconded by Councillors Shukin and Donaldson that Council postpone discussions on the Code of Conduct to the April 24, 2023 Council meeting.

Carried

11. Adjournment

Moved and Seconded by Councillors Donaldson and Shukin that Council adjourn the meeting at 8:55 p.m.

Carried

Certified Correct

Chair | **Corporate Officer**

District of Metchosin

Minutes
Finance Committee Meeting
April 3, 2023 at 7:00 p.m.

Metchosin Municipal Hall
Council Chambers

PLEASE NOTE: The meeting has been recorded.

Present: Councillor Donaldson in the Chair, Mayor Little, Councillors Epp, Gray and Shukin. Also present was Sue-Lin Tarnowski, Interim CAO/Corporate Officer, Tina Hansen, Deputy Corporate Officer, and Stephanie Dunlop, Fire Chief.

The meeting was called to order at 7:00 p.m.

Councillor Donaldson took the opportunity to acknowledge that the Finance Committee meeting was taking place on the traditional territory of the Coast Salish peoples including our neighbours the Sc'ianew and T'Sou-ke First Nations.

1. Agenda, Additions and Approval

Moved and Seconded by Mayor Little and Councillor Shukin that the Committee approve the agenda as presented.

Carried

2. Public Participation

Pattie Whitehouse, resident spoke to the budget deliberations and Council's decision making of 50 percent plus one when voting over some of the budget decision. Ms. Whitehouse would like to see Council look at these decisions to see if they are able to get closer to consensus.

Joanne Parker-Robinson, resident stated her support for the community garden proposal noting that it would be an exciting addition to the community and would provide community members without gardening space an opportunity to garden. Ms. Parker-Robinson stated a community garden would provide opportunities for hosting workshops, events, and resource and information sharing.

Anne Taylor, resident also supports the community garden proposal in Metchosin. Ms. Taylor believes a community garden would be an excellent place for people to connect with nature and learn how to grow food.

Derek Wulff, resident spoke in support of the community garden proposal stating he would be happy to offer his services as an organizer for the project.

Chris Robertson, resident also commented as to the community garden proposal advising that he is able to volunteer his time and labour to help move the project moving forward. Mr. Robertson believes this is a great idea for the community especially for those who do not have the resources in place to garden.

3. Adoption of Minutes

Moved and Seconded by Councillors Gray and Shukin that the Committee adopt the minutes of the Finance Committee Meeting held March 6, 2023.

Carried

Moved and Seconded by Councillor Shukin and Mayor Little that the Committee adopt the minutes of the Special Finance Committee Budget Meeting held March 21, 2023.

Carried

4. Receipt of Minutes

Moved and Seconded by Councillor Epp and Mayor Little that the Committee receive the minutes of the Agricultural Advisory Select Committee meeting held, March 2, 2023.

Carried

5. Reports

a) Councillors Update

Councillor Donaldson reported on her Councillor's Update including the following:

- Finance Committee still working on the Municipal Budget
- Juan de Fuca Water Distribution and Rocky Point Road Water Upgrade Project
- West Shore Parks and Recreation Facilities Update
- Greater Victoria Public Library Board
- Te'mexw Treaty Advisory Committee Open House
- Agricultural Advisory Select Committee next meeting, April 6, 2023 at 7:00 p.m.
- Sarah Beckett Memorial Run May 13, 2023

<u>Agricultural Advisory Select Committee recommendations, March 2, 2023 meeting:</u>

Robin Tunnicliffe, Chair AASC, and member of the Peninsula and Area Agricultural Commission (PAAC) spoke to the Committee's recommendations for applications affecting ALR lands to be referred to the Committee similar to what is being done with applications on the Saanich Peninsula being referred to the PAAC to help protect future production capacity on agricultural land.

Committee discussion:

- Peninsula and Area Agricultural Commission (PAAC) considers these type of applications
- Agricultural Lands in Delta, placement of homes
- ALC Enforcement

The Agricultural Advisory Select Committee will discuss the Committee recommendations further at their April 6, 2023 meeting.

<u>Community Garden Project Proposal</u>

Councillor Donaldson provided a PowerPoint Presentation and overview of a proposal for a community garden on the Metchosin School site.

Committee discussion:

- Consideration to other locations at the Metchosin School site
- Funding to get the project moving forward
- Stay along the fence line and phasing toward the back of the property
- Establishing a group to take on the project
- Appropriate location aside from the bramble patch for expanding the garden

Moved and Seconded by Councillors Shukin and Mayor Little that the Committee recommend Council approve in principle the stewardship of the land covered in brambles behind the tennis court at the Metchosin School site for a Community Garden pilot project.

Carried

Moved and Seconded by Councillors Shukin and Mayor Little that the Committee recommend Council request that as the Community Garden group expands, they explore options for the use of the land on the Metchosin School site along the fence line behind the bramble patch to the fence at the back of the field.

Carried

6. Adjournment

Moved and Seconded by Councillors Epp and Shukin that the Committee adjourn the meeting at 7:59 p.m.

Carried

Certified Correct

_____ _____

Chair **Corporate Officer**