DISTRICT OF METCHOSIN
AGENDA

ENVIRONMENTAL ADVISORY SELECT COMMITTEE MEETING

March 28, 2023 at 7:00 p.m.
Council Chambers
Metchosin Municipal Hall

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1. Agenda, Additions, Approval

2. Presentations
a) Alison LeDuc & Nicole Shukin, Buffer Land Stormwater Management Plan

3. Public Participation

4. Adoption of Minutes
a) Environmental Advisory Select Committee, February 28, 2023, Minutes 1

5. Review of the Minutes

Council & Standing Committee Minutes
https://www.metchosin.ca/council/council-meetings/agendas-minutes
a) Council Meeting: March 6, 2023 5
b) Finance Committee: March 6, 2023 9
c) Community Planning: March 13, 2023 11
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e) Public Works & Protective Services Committee: March 13, 2023 17

Advisory Committee Minutes
https://www.metchosin.ca/council/advisory-committees

6. Business Arising from the Minutes
a) WCMRC Response Letter
- MEASC Draft Response letter titled “Rebuttal” to EOA from February 28, 2023 (provided separately)

b) Buffer Lands Stormwater Management Planning
c) Coastal Marine Strategies, BC Gov’t Intentions Paper
d) Shoreline Spill Response within Metchosin

7. New Business
a) MEASC Representative(s) sitting on the Buffer Land Working Group

8. Reports

9. Correspondence

10. Adjournment and next meeting

District of Metchosin

Minutes
Environmental Advisory Select Committee Meeting
Tuesday, February 28, 2023 at 7:00 P.M.
Council Chamber
Metchosin Municipal Hall

Present: Councillor Steve Gray, Andy MacKinnon, Bill Cave, Merrilee Hoen, Ric Perron (chair), Anna Hall (by phone), Erin Van de Water (recorder)

Regrets: Garry Fletcher

Guests: Councillor Jay Shukin, Fire Chief Stephanie Dunlop

The meeting was called to order at 7:05 p.m.

1. Agenda, Additions and Approval

Moved and Seconded by Andy and Bill that the Committee approve the agenda as presented.
Carried

2. Presentations

a) Councillor Shukin gave an overview of the origins and current status of stormwater management planning in the Buffer Lands. The buffer lands are owned by the District and there is a covenant on title allowing for the construction of one or more stormwater detention ponds by the developers of land in Langford. Metchosin's prior written consent for the size, design, and location of the detention ponds is required prior to construction and installation. Current status is that Council has asked staff to draft a policy to refer any new major stormwater management works to MEASC and P&TASC for input in the decision-making process. It is suggested that this proposed policy include what Council would be looking for in major stormwater management plans, such as minimizing tree-cutting and increasing permeable surfaces.
Questions:

1) Post-construction monitoring for water quality and flows - is there a plan?
2) Who is responsible for maintenance and monitoring? Will it be a strata development or will Langford be maintaining roads, stormwater works, etc?
3) Would it be possible to draft a letter from the District to developers with the intention of collaborating on a stormwater management plan that Metchosin would approve of?

b) Chief Dunlop gave a presentation on Shoreline Spill Response within Metchosin. Back in 2015, Chief Dunlop submitted a "Marine Shoreline, Inland Water and Land-Based Spill Response Plan" to Council but it didn't go anywhere. The fire chief has also reached out to WCMRC for potential training opportunities, exercises, or workshops the firefighters or volunteers could take part in to improve response time, but to date none have occurred. There are concerns over response time (WCMRC could take up to 72hrs to respond to a spill) and the possible dire consequences to both humans and marine animals along Metchosin's coastline without a rapid response.

3. Public Participation

4. Adoption of Minutes

Moved and Seconded by Ric and Erin that the Committee approve the minutes of the Environmental Advisory Select Committee meeting held on January 24, 2023.

Carried

5. Review of Minutes

a) Council and Standing Committee Minutes

Moved and Seconded by Steve and Andy that the Committee receive the Council and Standing Committee Minutes for information.

C**arried**

b) Advisory Committee Minutes

Moved and Seconded by Steve and Andy that the Committee receive the Advisory Committee Minutes for information.

C**arried**

6. Business Arising from the Minutes

a) Trans Mountain Fate and Behaviour of Bitumen Research Response Letter
MEASC Draft Response Letter – discussion around who the author would be (Garry, MEASC or Council) and potential revisions.

Moved and Seconded by Andy and Ric that the Committee suggest moving this item to the MEASC agenda for March when Garry will be back.

C**arried**

b) AVICC Anchorage
Councillor Gray provided an update on Council's endorsement of the resolution on Reducing Anchorages Outside the Port of Vancouver. MEASC thanked resident Alison Leduc for her excellent work and Councillor Gray for his efforts in bringing this motion forward.

c) Buffer Lands Stormwater Management Planning, Councillor Shukin
MEASC provided input on how to help move forward developing a stormwater management policy for Metchosin.

7. New Business

a) Coastal Marine Strategies, BC Gov't Intentions Paper
Called for input from local governments. MEASC recommends that Council provide input on the three issues already reviewed: anchorages, oil-spill response, and the Trans Mountain report on their research on the fate and behavior of bitumen.

Moved and Seconded by Andy and Ric that the Committee recommend that Council provide input to the Provincial Government's Coastal Marine Strategies, as per their invitation for input.

C**arried**

b) Shoreline Spill Response within Metchosin (with Chief Dunlop)

Discussion around moving marine animals away from the spill area (hazing), toxicity of diluted bitumen, and risks to human and animal health. Questions about communication – how do we know there has been a spill in order to respond quickly? Currently there is no notification or alert system. Can the district purchase booms, pads, and socks to start a stockpile for use by firefighters and/or trained volunteers? How can we help and work with WCMRC? The following questions were raised for consideration at the upcoming workshop with WCMRC:

- What locations does WCMRC consider most important to protect along Metchosin's shoreline?
- What response actions would be appropriate for Metchosin to consider for those areas and any areas not designated as priority by WCMRC? Will WCMRC provide financial and other support for this work?
- How and when will the local community be notified of a spill?
- What human health dangers should be anticipated pursuant to a diluted bitumen spill? How does this affect planning and timing of WCMRC and local resident response?
- What specific planning is in place for addressing health of marine mammals in the event of a spill (e.g. hazing, treatment of affected mammals)?
- How might Metchosin residents and our Fire Department assist with spill response?
- Would WCMRC provide Metchosin with shore booms/socks to limit damage to the shoreline?
- How does WCMRC intend to work with other local communities in responding to a spill?

Action Item: Ric to circulate spill response documents from Chief Dunlop.

c) MEASC Report for 2022 District of Metchosin Annual Report

Action Item: Ric to compile and circulate annual report to MEASC members for review prior to the next meeting.

d) Ecosystem Protection Bylaw

Due to the late hour, this item was deferred to the next meeting.

8. Reports

None.

9. Correspondence

None.

10. Adjournment and Next Meeting Date

Moved and Seconded by Andy and Steve that the Committee adjourn the meeting at 9:15 p.m.

Carried

The next meeting will be held on Tuesday, March 28th, 2023 at 7:00 p.m.

District of Metchosin

Minutes
Council Meeting
March 6, 2023 at 7:00 p.m.

Council Chamber
Metchosin Municipal Hall

PLEASE NOTE: The meeting has been recorded

Present: Mayor Little in the Chair, Councillors Donaldson, Epp, Gray and Shukin. Also present was Sue-Lin Tarnowski, Interim CAO/Corporate Officer, and Tina Hansen, Deputy Corporate Officer.

Moved and Seconded by Councillors Shukin and Donaldson that the public be excluded under section 90(1) of the *Community Charter* in order to consider:
(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
(e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;
(f) law enforcement, if the council considers that disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment;
(i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

Carried

The closed portion of the meeting was called to order at 4:00 p.m.
The open portion of the meeting was called to order at 7:21 p.m.

1. Agenda, Additions and Approval

Moved and Seconded by Councillors Gray and Donaldson that Council approve the agenda as amended with the addition of a presentation by Honourable Mitzi Dean, MLA under Presentations.

Carried

2. Presentations

a) Mitzi Dean, MLA

Honorable Mitzi Dean reported she was pleased to advise Mayor Little of the $2,438,000 in provincial funding under the "Growing Communities Fund" that Metchosin will be receiving to put towards local infrastructure projects in order to support the community. The province will be working in partnership with municipalities in supporting infrastructure needs.

b) Emilie de Rosenroll, Chief Executive Officer, South Island Prosperity Partnership

Emilie de Rosenroll provided a PowerPoint Presentation and overview of the South Island Prosperity Partnership who work to promote regional, sustainable economic development on Southern Vancouver Island.

3. Public Participation

Stephen Sawyer, resident provided background information as to his professional experience in a wide variety of public service and experience with budgets. Mr. Sawyer spoke to concerns over

Metchosin's draft budget and concerns over tax increases.
Shari Rourke, resident thanked Council for their hard work in conducting a thorough review of the budget. Ms. Rourke spoke to tax increases in other communities, CPI inflation increases, limited funding resources and alternative taxation opportunities.

4. Adoption of the Minutes

Moved and Seconded by Councillors Epp and Donaldson that Council adopt the minutes of the Council meeting held February 6, 2023.

Carried

Moved and Seconded by Councillors Shukin and Epp that Council adopt the minutes of the Special Council meeting held February 27, 2023.

Carried

5. Receipt of Minutes

Moved and Seconded by Councillors Donaldson and Shukin that Council receive the minutes of the Special Finance Committee, Budget meeting, held February 6, 2023.

Carried

Moved and Seconded by Councillors Donaldson and Gray that Council receive the minutes of the Finance Committee meeting, held February 6, 2023.

Carried

Moved and Seconded by Councillors Shukin and Donaldson that Council receive the minutes of the Community Planning Committee meeting, held February 13, 2023.

Carried

Moved and Seconded by Councillors Gray and Shukin that Council receive the minutes of the Environment and Natural Areas Committee meeting, held February 13, 2023.

Carried

Moved and Seconded by Councillors Epp and Shukin that Council receive the minutes of the Public Works and Protective Services Committee meeting, held February 13, 2023.

Carried

Moved and Seconded by Councillors Shukin and Epp that Council receive the minutes of the Special Community Planning Committee meeting, held February 21, 2023.

Carried

6. Mayors Report

Mayor Little reported on the citizen appointment of Ryan Carter as the new Volunteer Trails Coordinator for Metchosin. Mayor Little took the opportunity to thank Mr. Carter for putting his name forward and congratulated him on his appointment.

Mayor Little also commented on the recent announcement from the province on the $2,438,000 in funding that the District of Metchosin will be receiving through the "Growing Communities

Fund" noting what a great opportunity this is for Metchosin to be able to use the funds towards infrastructure and aging capital projects.

Mayor Little provided an overview of her Mayor's Report including:

- BC Rural Health Care Alliance
- Attended the Local Government Leadership Academy (LGLA) Forum
- Victoria Regional Transit Commission Board
- Attended The Coldest Night of the Year 2023

7. Business Arising

a) Finance Committee recommendations, February 6, 2023 meeting:

- **Central Saanich Food Hub Feasibility Study**

Moved and Seconded by Councillors Donaldson and Shukin that Council refer the Central Saanich Food Hub Feasibility Study to the Agricultural Advisory Select Committee for comment.

Carried

b) Community Planning Committee recommendations, February 13, 2023

- **Buffer Land Working Group Terms of Reference**

Moved and Seconded by Councillors Shukin and Donaldson that Council approve the Terms of Reference for the Buffer Land Working Group;
And that Council direct staff to post Notice on the District of Metchosin website that Council is seeking citizen membership for the Working Group.

Carried
Councillor Gray opposed the motion

- **Early Ford V-8 Club, Ford & Friends Car Show and Shine in Metchosin**

Moved and Seconded by Councillors Shukin and Epp that Council approve in principle the Ford & Friends Car Show and Shine in Metchosin subject to addressing the issues raised around parking, traffic control, washrooms and site clean-up.

Carried

c) Environment and Natural Areas Committee recommendations, February 13, 2023 meeting:

- **Western Canada Marine Response Corporation (WCMRC) Workshop**

Moved and Seconded by Councillors Gray and Epp that Council ask the Metchosin Environmental Advisory Select Committee to meet with Western Canada Marine Response Corporation to discuss shoreline sensitivities and protection.

Carried

8. Reports for Action

a) Staff Report, UBCM Community Emergency Preparedness Fund (CEPF) Public Notification & Evacuation Route Planning

Moved and Seconded by Councillors Epp and Shukin that Council support a $30,000 grant

application under the UBCM Community Emergency Preparedness Fund (CEPF) Public Notification & Evacuation Route Planning;
And authorize the Mayor and Interim Chief Administrative Officer to execute any agreements related to a successful grant application.

Carried

9. Reports for Information

a) Staff Report, Council Remuneration

Moved and Seconded by Councillors Shukin and Epp that Council receive the Staff Report on Council Remuneration for information.

Carried

b) District of Metchosin Public Communication Report Statistics, January 2023

Moved and Seconded by Councillors Epp and Donaldson that Council receive the District of Metchosin Public Communication Report Statistics, January 2023 for information.

Carried

c) District of Metchosin Building Inspection Department Report, January & February, 2023

Moved and Seconded by Councillors Shukin and Gray that Council receive the District of Metchosin Building Inspection Department Report, January, and February, 2023 for information.

Carried

d) CRD Monthly Bylaw and Animal Care Services Report, January 2023

Moved and Seconded by Councillors Donaldson and Shukin that Council receive the CRD Monthly Bylaw and Animal Care Services Report, January 2023 for information.

Carried

10. Correspondence for Information

a) Township of Esquimalt, Municipal Approach to Lowering Speed Limits

Moved and Seconded by Councillors Donaldson and Epp that Council receive the correspondence from the Township of Esquimalt on Municipal Approach to Lowering Speed Limits for information.

Carried

11. Adjournment

Moved and Seconded by Councillors Shukin and Donaldson that Council adjourn the meeting at 8:31 p.m.

Carried

Certified Correct

Chair

Corporate Officer

District of Metchosin

Minutes
Finance Committee Meeting
March 6, 2023 at 7:00 p.m.

Metchosin Municipal Hall
Council Chambers

PLEASE NOTE: The meeting has been recorded.

Present: Councillor Donaldson in the Chair, Mayor Little, Councillors Epp, Gray and Shukin. Also present was Sue-Lin Tarnowski, Interim CAO/Corporate Officer, and Tina Hansen, Deputy Corporate Officer.

The meeting was called to order at 7:00 p.m.

Councillor Donaldson took the opportunity to acknowledge that the Finance Committee was taking place on the traditional territory of the Coast Salish peoples including our neighbours the Sc'ianew and T'Sou-ke First Nations. A beautiful place where we live, work, and grow.

1. Agenda, Additions and Approval

Moved and Seconded by Mayor Little and Councillor Shukin that the Committee approve the agenda as amended by removing the minutes and recommendations of the January 18, 2023 Firehall Steering Committee meeting. These items will be placed on an upcoming Public Works and Protective Services Committee agenda.

Carried

2. Public Participation

Jennifer Burgis, resident commented as to the recent announcement from the province on the $44 million dollars in funding for West Shore communities including the $2,438,000 in funding for Metchosin to enable the community to fund key projects.

Bonnie Bouveur took the opportunity to thank the Finance Committee for their hard work with the budget deliberations. Ms. Bouveur spoke to various items in the budget noting that it was important for the Committee to be fiscally responsible during these difficult times.

3. Adoption of Minutes

Moved and Seconded by Councillor Shukin and Mayor Little that the Committee adopt the minutes of the Special Finance Committee Meeting held on February 6, 2023.

Carried

Moved and Seconded by Councillors Shukin and Gray that the Committee adopt the minutes of the Finance Committee Meeting held on February 6, 2023.

Carried

4. Reports

a) Councillor's Update

Councillor Donaldson reported on the following in her Councillor's Update:

- Update on Budget presentations
- Attendance at the Local Government Leadership Academy Forum in February
- West Shore Parks and Recreation
- Greater Victoria Public Library Board
- Minister of Agriculture Advisory Group on Regenerative Agriculture and Agritech
- Attendance at the Coldest Night of the Year 2023

5. Correspondence

a) Robin Tunnicliffe, Chair, Agricultural Advisory Select Committee

Councillor Donaldson reported that the Agricultural Advisory Select Committee met last week, and the Chair will be contacting staff to coordinate a joint meeting between Council and the Agricultural Advisory Select Committee.

Moved and Seconded by Mayor Little and Councillor Shukin that the Committee receive the correspondence from Robin Tunnicliffe, Chair, Agricultural Advisory Select Committee for information.

Carried

6. Adjournment

Moved and Seconded by Councillor Gray and Mayor Little that the Committee adjourn the meeting at 7:20 p.m.

Carried

Certified Correct

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Chair **Corporate Officer**

District of Metchosin

Minutes
Community Planning Committee Meeting
March 13, 2023 at 7:00 p.m.

Council Chambers
Metchosin Municipal Hall

PLEASE NOTE: The meeting has been recorded

Present: Councillor Shukin in the Chair, Mayor Little, Councillors Donaldson, Gray and Epp. Also present was Sue-Lin Tarnowski, Interim CAO/Corporate Officer, Tina Hansen, Deputy Corporate Officer, Stephanie Dunlop, Fire Chief.

The meeting was called to order at 7:00 p.m.

Councillor Shukin took the opportunity to acknowledge that the Special Community Planning Committee was taking place on the traditional territory of our neighbours the Sc'ianew First Nation and T'Sou-ke First Nation

1. Agenda, Additions and Approval

Moved and Seconded by Mayor Little and Councillor Epp that the Committee approve the agenda with the addition of "Growing Communities Fund – next steps" under agenda item 7. a. Councillor's Update.

Carried

2. Presentations

a) Vio Mitchell, Metchosin Day Committee, "Focus on Metchosin Event"

Vio Mitchell addressed the Committee as to a proposal for a scaled back "Focus on Metchosin" community event for Sunday, September 10, 2023 with a focus on Metchosin's children, families and agriculture. The Metchosin Day Committee is seeking Council's support for the event.

Discussion ensued as follows:

- Support for a scaled back, low key "Focus on Metchosin" event
- Costs associated with the event
- Options for parking on the municipal grounds and school site
- Traffic control and ensuring safety of pedestrians
- Having a traffic management plan in place
- Notice to tenant at school regarding parking

Moved and Seconded by Mayor Little and Councillor Donaldson that the Committee recommend Council approve in principle a new scaled back "Focus on Metchosin" event on September 10, 2023;
And that the District cover costs up to $4,000 in addition to any costs for professional flaggers for traffic control;
And further that the Metchosin Day Committee work with staff on developing a parking management plan for the event.

Carried

3. Public Participation

Kym Hill, resident spoke to environmental concerns for the stormwater management of the buffer lands and the protection of Metchosin's downstream water rights and assets.

Bonnie Bouveur, resident, also spoke to the environmental protection of the buffer land noting that the new Buffer Land Working Group will be looking at the past, present and future of the buffer land and she is happy to hear the public engagement process is moving forward.

Robin Tunnicliffe, resident, spoke to the importance of an Agricultural Plan including the economic benefits that farming brings to the community.

Alison Le Duc, resident, new Director for Bilston Watershed Habitat Protection Association commented on the importance of working together to protect Metchosin's watershed and encouraged Council to keep in touch and to have ongoing discussions with their counterparts in adjacent municipalities.

Gary Smirfitt, resident, spoke to the preliminary subdivision applications for the development in Langford and stormwater management plan and inquired as to whether the District has received a referral for comment as an adjacent municipality from the City of Langford. Mr. Smirfitt also commented on the proposed "Focus on Metchosin" event.

Nicole Shukin, resident, spoke to her concerns over the level of destruction taking place on Centre Mountain and commented as to ensuring the Metchosin boundary is clearly marked in order to protect the buffer land from damage due to heavy equipment working in that location.

Ric Perron, resident, noted his concerns over the stormwater runoff into Metchosin due to the removal of trees and soil at Centre Mountain and stated that a lot of ecosystems will end up disappearing due to the destruction taking place next to the buffer land.

Nicole Lalonde, resident, commented as to her concerns regarding the level destruction taking place next to the buffer land. Ms. Lalonde also commented as to the riparian area setback requirements from the creek and other waterways on the buffer land.

4. Adoption of the Minutes

Moved and Seconded by Councillors Gray and Donaldson that the Committee adopt the minutes of the Community Planning Committee meeting held February 13, 2023.

Carried

Moved and Seconded by Councillors Gray and Epp that the Committee adopt the minutes of the Special Community Planning Committee meeting held February 21, 2023.

Carried

5. Reports

a) Councillor's Update

Councillor Shukin provided his Councillor's Update reporting on the following:

- Buffer Land Working Group Notice for Working Group members has been posted to the District website
- Weir's Beach Trail sub-committee update

- Make Metchosin Clean Again, Liz Jatkowski memorial clean-up
- Bilston Watershed Habitat Protection Association Meeting
- Upcoming events including the APRM Annual General Meeting, and Te'mexw Treaty Advisory Committee open house
- Growing Communities Fund, provincial funding for Metchosin

b) Request for Development Variance Permit – 4990 Ireland Place

Councillor Shukin provided an overview of the request for Development Variance Permit for 4990 Ireland Place to enable the construction of a new accessory building that reduces the front yard setback from 7.5m to 3.3m under Section 58(6)(a) of the *Metchosin Land Use Bylaw 259, 1995.*

Hans Raagner, applicant confirmed that the size of the proposed accessory building is 26f x32f.

Action Item: Staff to coordinate a Council site visit of the property located at 4990 Ireland Place.

Moved and Seconded by Councillors Epp and Donaldson that the Committee recommend Council direct staff to send notices to landowners within 60m of the property informing them of the application and the April 3, 2023 Council meeting when issuance of the permit will be considered.

Carried

6. Adjournment

Moved and Seconded by Mayor Little and Councillor Donaldson that the Committee adjourn the meeting at 7:58 p.m.

Carried

Certified Correct

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Chair **Corporate Officer**

District of Metchosin

Minutes
Environment and Natural Areas Committee Meeting
March 13, 2023 at 7:00 p.m.

Council Chambers
Metchosin Municipal Hall

PLEASE NOTE: The meeting has been recorded

Present: Councillor Gray in the Chair, Mayor Little, Councillors Shukin, Donaldson and Epp. Also present was Sue-Lin Tarnowski, Interim CAO/Corporate Officer, and Tina Hansen, Deputy Corporate Officer and Stephanie Dunlop, Fire Chief.

Regrets:

The meeting was called to order at 8:54 p.m.

Councillor Gray acknowledged that the Environment and Natural Areas Committee was taking place on the traditional territory of the Coast Salish peoples including our neighbours the Sc'ianew First Nation.

1. Agenda, Additions and Approval

The agenda was approved as circulated.

2. Public Participation

Avril Yoachim, resident spoke to the Bilston Watershed Habitat Protection Association noting she is happy to see things move forward with the buffer land. Ms. Yoachim would like to see Council concentrate on a new zone for the buffer land. Ms. Yoachim indicated that vacuum trucks had been dumping on Woodruff Road near the Industrial lands.

Nicole Shukin, resident also spoke to the Bilston Watershed Habitat Association and provided comments related to Centre Mountain setback requirements from the municipal boundary between the City of Langford and Metchosin.

Ric Perron, resident, commented as to setback requirements from the creek on the buffer land. Mr. Perron also took the opportunity to thank the Bilston Watershed Habitat Protection Association, and thanked Councillor Gray, Merrilee Hoen and Allison LeDuc for their work on MEASC.

Pattie Whitehouse, resident, suggested Council keep in touch with their colleagues at the City of Langford regarding any concerns over the buffer land.

Bonnie Bouveur, resident, stated she has followed all the issues related to the buffer land since the referendum and can offer a lot of background information to Council.

3. Adoption of Minutes

Moved and Seconded by Councillors Epp and Shukin that the Committee adopt the minutes of the Environment and Natural Areas Committee meeting held February 13, 2023.

Carried

4. Receipt of Minutes

Moved and Seconded by Councillors Shukin and Epp that the Committee receive the minutes of the Environmental Advisory Select Committee meeting held February 28, 2023.

Carried

5. Reports

a) Councillors Update – verbal report

Councillor Gray provided his Councillor's Update reporting on the following:

- Attendance at Local Government Leadership Academy Forum in Nanaimo
- Climate Action Plan Survey
- Management of Invasive Species
- Coastal Marine Strategy for BC Intentions Paper

Moved and Seconded by Councillors Epp and Shukin that the Committee recommend Council direct staff to bring forward a staff report for Council consideration related to the issues the District is facing around invasive rabbits;
And that staff include options and costs for dealing with this issue.

Carried

Moved and Seconded by Councillors Shukin and Epp that the Committee recommend Council submit a response letter to the province on the Coastal Marine Strategy for B.C. Intentions Paper;
And that the letter includes Council's perspectives highlighting shared concerns and priorities for coastal-marine ecosystem health and community well-being;
And further that all Council's supporting documents be included with the letter.

Carried

6. Adjourn

Moved and Seconded by Councillor Shukin and Mayor Little that the meeting be adjourned at 9:20 p.m.

Carried

Certified Correct:

Chair **Corporate Officer**

District of Metchosin

Minutes
Public Works and Protective Services Committee Meeting
March 13, 2023 at 7:00 p.m.

Council Chambers
Metchosin Municipal Hall

PLEASE NOTE: The meeting has been recorded

Present: Councillor Epp in the Chair, Mayor Little, Councillors Donaldson, Gray and Shukin. Also present was Sue-Lin Tarnowski, Interim Chief Administrative Officer, and Tina Hansen, Deputy Corporate Officer, Stephanie Dunlop, Fire Chief.

The meeting was called to order at 7:59 p.m.

1. Agenda, Additions and Approval

Moved and Seconded by Councillor Shukin and Mayor Little that the Committee approve the agenda as presented.

Carried

2. Presentations

a) Chris Van de Water, President, Metchosin Arts & Cultural Association, Stairlift at MACCA Arts Centre

Chris Van de Water addressed the Committee as to the proposed installation of a stair lift at the MACCA Arts Centre. Mr. Van de Water reported that the stairlift will provide access to those with mobility issues to the second floor of the Arts Centre and will cost approximately $28,000. MACCA on behalf of the District, is currently applying for grant funding through the Victoria Foundation to help with costs associated with the stairlift. MACCA can provide $10,000 and they are requesting funding from the District in order to complete the project.

A discussion ensued as follows:

- Victoria Foundation grant application timeline
- Complexity of stairlift installations

b) Fire Chief Stephanie Dunlop, Emergency Operations in Metchosin

Fire Chief Dunlop provided a PowerPoint Presentation and overview of the Metchosin Emergency Program.

A discussion ensued as follows:

- Advertising for the Emergency Phone Notification
- Reception Centre and Group Lodging for Metchosin
- Food in the event of an emergency
- Metchosin Pods Program
- Mutual Aid agreements with other agencies

- Activation occurrences for the Metchosin EOC level 1, 2 or 3
- Mayor and Council involvement, policy decisions

3. Public Participation

Katy Nelson, resident, inquired as to insurance coverage for self evacuation situations.

4. Adoption of Minutes

Moved and Seconded by Councillors Shukin and Donaldson that the Committee adopt the minutes of the Public Works and Protective Services Committee meeting held February 13, 2023.

Carried

5. Receipt of Minutes

Moved and Seconded by Mayor Little and Councillor Shukin that the Committee receive the minutes of the Firehall Steering Committee meeting held January 18, 2023.

Carried

6. Reports

a) Councillor's Update

Councillor Epp provided her Councillor's Update and reported on the following:

- The District has received $14,350 in funding from the Vision Zero Road Safety Grant for a crosswalk at Hans Helgesen School
- Rogers Wireless is looking into reducing the light intensity on its cellular tower located in Beecher Bay
- Metchosin Senior's Association and Resource Centre Annual General Meeting
- Metchosin Arts & Cultural Centre Association (MACCA) Repair Café event

Councillor Epp reported on the Firehall Steering Committee recommendations from the January 18, 2023 meeting and the Committee made the following motions:

Moved and Seconded by Councillors Epp and Donaldson that the Public Works and Protective Services Committee recommend Council refer the Firehall Steering Committee Terms of Reference back to staff for review as per the recommendations from the Steering Committee.

Carried

Committee discussion:

- Staff report on the rationale for the new Firehall
- Funding request should be referred to the budget planning meetings to be considered for budget allocation
- Timeline and background information as to a new Firehall
- Include the Needs Study completed by the Fire Chief in the staff report

Moved and Seconded by Councillor Shukin and Mayor Little that the Public Works and Protective Services Committee recommend that Council through the budget planning process

consider allocating up to $80,000 in the 2023-2027 Five Year Financial Plan for a Firehall Feasibility Study.

Carried

Moved and Seconded by Councillors Epp and Gray that the Public Works and Protective Services Committee recommend Council direct staff to bring forward a Report on the current status of the firehall including:

- Needs Study for the Firehall
- Professional Engineering Reports
- Relevant background information

Carried

7. Correspondence

a) Bill Cave, Metchosin Firehall

The correspondence from Bill Cave regarding Metchosin Firehall was received for information.

b) Ann Shubrook, Metchosin School Multi-Purpose Gym

The correspondence from Ann Shubrook regarding Metchosin School Multi-purpose Gym was received for information.

8. Adjourn

Moved and Seconded by Councillors Gray and Shukin that the meeting be adjourned at 8:50 p.m.

Carried

Certified Correct:

Chair **Corporate Officer**