DISTRICT OF METCHOSIN
AGENDA

ENVIRONMENTAL ADVISORY SELECT COMMITTEE MEETING

February 28, 2023 at 7:00 p.m.
Council Chambers
Metchosin Municipal Hall

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1. Agenda, Additions, Approval

2. Presentations

3. Public Participation

4. Adoption of Minutes
a) Environmental Advisory Select Committee, January 24, 2023, Minutes 1

5. Review of the Minutes

Council & Standing Committee Minutes
https://www.metchosin.ca/council/council-meetings/agendas-minutes
a) Council Meeting: February 6, 2023 5
b) Finance Committee: February 6, 2023 11
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e) Public Works & Protective Services Committee: February 13, 2023 25

Advisory Committee Minutes
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6. Business Arising from the Minutes
a) Trans Mountain Fate and Behaviour of Bitumen Research Response Letter 27
- MEASC Draft Response letter

b) AVICC Anchorage https://shippingmatters.ca/services/spill-responses/vessel-registration-procedures/
c) Buffer Lands Stormwater Management Planning, Councillor Shukin

7. New Business
a) Coastal Marine Strategies, BC Gov't Intentions Paper:
b) Shoreline Spill Response within Metchosin (with Chief Dunlop)
c) MEASC Report for 2022 District of Metchosin Annual Report 29

8. Reports

9. Correspondence

10. Adjournment and next meeting

DISTRICT OF METCHOSIN
Minutes

ENVIRONMENTAL ADVISORY SELECT COMMITTEE MEETING

Tuesday, January 24, 2023 at 7:00 pm
COUNCIL CHAMBER, MUNICIPAL HALL

Present: Councillor Steve Gray, Ric Perron (Chair), Merrilee Hoen (recorder), Andy MacKinnon, Bill Cave, Anna Hall, Garry Fletcher, Erin Van de Water

Regrets: None

Guests: Sue-Lin Tarnowski, Alison LeDuc

The meeting was called to order at 7:05 pm

Sue-Lin Tarnowski (CFO and interim CAO) gave us an "Advisory Committee Orientation" during which she reviewed the role of Select Committees as defined in the Community Charter. Her principle message was that select committees must adhere to their Terms of Reference, be mindful of Risk Management for the District and that Council is the body that makes final decisions. She made special reference to the subdivision process noting that rezoning goes through Council but subdivision goes through administrative staff. She also reminded us that committee members are covered by District insurance during their committee activities but guests are not.

1. **Agenda, Additions and Approval**
   Moved and seconded by Andy and Erin that the Committee approve the agenda with the addition of an update on United We Stand Declaration, an invitation for MEASC to meet with Council and the Mayor, and a discussion of a WCMRC workshop.
   Carried

2. **Presentations:**
   Alison LeDuc made a presentation giving us background information concerning the location of bulk carrier anchorages in the Salish Sea including those near Metchosin (Royal Roads, Esquimalt, Constance Bank) and the environmental impact when ships are using them. This information pertains to the proposed resolution to the AVICC that was discussed under New Business, item 7B.

3. **Public Participation:** None.

4. **Adoption of Minutes**
   Moved and Seconded by Andy and Garry that the minutes of the Environmental Advisory Select Committee meeting held on November 22, 2022 be approved.
   Carried

5. **Receipt of Minutes**

   Council & Standing Committee Minutes and
   Advisory Committee Minutes

Moved and Seconded by Andy and Erin that the Committee receive the Council & Standing Committee Minutes and the Advisory Committee Minutes for information.

Carried

6. Business Arising from the Minutes

a) Trans-mountain - Fate and Behavior of Bitumen Research
The committee reviewed Trans-Mountain's response (06Jan23) to our letter (06Dec22).

Action Item: Garry will compose a reply to Trans-mountain to be reviewed at the next meeting. Committee members will provide input to assist with this

7. New Business:

a) Proposed 7-Lot Subdivision, Section 40, Neild Rd:
Moved and seconded by Ric and Andy that the letter containing the Committee's comments about this subdivision be passed over to District Administration after some revisions.

Carried

b) Potential AVICC (Association of Vancouver Island and Coastal Communities) Convention Resolution "Anchorage"
The Committee commends Alison for her very well researched resolution document and presentation.

MEASC urges council to receive and discuss the AVICC Draft Resolution on or before February 6th for the AVICC February 9th conference.

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Moved and seconded by Andy and Garry that we recommend to Council that they support this resolution at AVICC and that Alison be put on the Council agenda to make her presentation when this recommendation is brought forward

Carried

Action item Solicit co-sponsorship of the AVICC resolution from neighbouring municipalities (e.g. Colwood, Esquimalt).

c) District of Metchosin Declaration on the Climate Emergency and Biodiversity Crisis:
This was submitted for information.

d) Tree Preservation • Tree Management Bylaw (with MEASC track changes):
Moved and seconded by Ric and Bill to direct this document back to Council for them to consider MEASC's comments.

Carried

e) Update on the green space buffer land (verbal)
A covenant has been placed on the property for a retention pond for water coming off the residential area. Steve has raised with Council the idea of creating a wetland to manage that outflow. There will be more discussion about this at the next meeting.

8. Reports:

a) United We Stand Declaration (opposing old growth logging):

The Environment Standing Committee motion that Council should consider signing this declaration was defeated. Councillor Gray and Councillor Shukin are preparing a letter appropriate for the Council to consider.

b) Proposed meeting with WCMRC:
The Committee recommends that a targeted workshop be arranged between WCMRC technical staff and Metchosin residents with expertise in marine and coastline issues. WCMRC will be asked to provide an update on their current list of local GRS (Geographic Response Strategies), and to explain why some areas identified as priorities at an earlier Metchosin workshop are not in the current list of GRS's.

c) Proposed meeting with Council:
Steve informed us that we can expect to be invited to a meeting with Council and the Mayor in the future.

9. Correspondence:
Correspondence was received from Bev Bacon and Alison LeDuc on the topic of anchorages.

10. Adjournment and Next Meeting Date

Moved and Seconded by Andy and Ric that the Committee adjourn the meeting at 9:40 pm.

Carried

Next meeting date: Tuesday, February 28, 2023 at 7:00pm, Council Chambers

District of Metchosin

Minutes
Council Meeting
February 6, 2023 at 7:00 p.m.

Council Chamber
Metchosin Municipal Hall

PLEASE NOTE: The meeting has been recorded

Present: Mayor Little in the Chair, Councillors Donaldson, Epp, Gray. Also present was Sue-Lin Tarnowski, Interim CAO/Corporate Officer, and Tina Hansen, Deputy Corporate Officer.

Via Teleconference: Councillor Shukin

Moved and Seconded by Councillors Shukin and Donaldson that the public be excluded under section 90(1) of the *Community Charter* in order to consider:
(f) law enforcement, if the council considers that disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment;
(i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

Carried

The closed portion of the meeting was called to order at 3:33 p.m.
The open portion of the meeting was called to order at 7:45 p.m.

1. Agenda, Additions and Approval

Moved and Seconded by Councillors Donaldson and Shukin that Council approve the agenda as amended with the addition of correspondence from Johnny and Chelsea Ranns as supplemental information.

Carried

2. Presentations

Alison LeDuc provided a PowerPoint presentation on Freighter Anchorages in the Salish Sea. Ms. LeDuc overviewed the following:

- Number of anchorages outside of the Port of Vancouver
- Number of anchorages at Royal Roads and Constance Bank
- Environmental harms due to ships at anchor, including greenhouse gases, underwater noise, seabed scouring from the chains, scrubber discharge, and carbon storage in the seabed
- Scrubbers, exhaust gas cleaning systems that are discharged in our waters having a toxic affect on food security
- Risk of accidental spills
- Efficiencies in vessel arrival systems that are now used around the world reduce anchorages but do not reduce the number of ships

Ms. LeDuc noted that it was important for Metchosin to become involved by lobbying the provincial government in addition to federal authorities and encourage them to look at increasing efficiencies in our local waters in order to reduce the need for ship anchorages.

3. Public Participation

Pattie Whitehouse, resident, thanked Council for their efforts in speaking into their microphones during the meetings as it has been an improvement for those trying to hear from the gallery and those listening from home. She also stated she felt that the current microphones if used correctly work quite well.

4. Adoption of the Minutes

Moved and Seconded by Councillors Shukin and Gray that Council adopt the minutes of the Council meeting January 23, 2023.

Carried

Moved and Seconded by Councillors Epp and Donaldson that Council adopt the minutes of the Special Council meeting January 24, 2023.

Carried

Moved and Seconded by Councillors Donaldson and Shukin that Council adopt the minutes of the Special Council meeting January 31, 2023.

Carried

5. Receipt of Minutes

Moved and Seconded by Councillors Donaldson and Epp that Council receive the minutes of the Board of Variance, December 14, 2022.

Carried

6. Mayor's Report

Mayor Little provided an overview of her Mayor's Update including:

- Mayor Little took the opportunity to thank Fire Chief Dunlop for attending the BC Wildfire Service Conference this week and for representing our community
- Mayor Little attended with Councillor Donaldson the Royal Navy Holiday reception where Chief Petty Officer 2nd Class Ian Biller received the Order of Military Merit and Sailor 1st Class Ralph Charles Chamberlain, CD received The Order Commander of the Royal Canadian Navy Commendation. Mayor Little took the opportunity to congratulate both award recipients on behalf of the District of Metchosin
- Mayor Little will be participating in "The Coldest Night of the Year" on February 25th in Sooke and asked residents to consider donating to this cause and joining Metchosin and Sooke Councils in supporting the Sooke Shelter Society
- Mayor Little provided a summary of the governance and operations for the Capital Regional District (CRD)

7. Business Arising

a) 2023 AVICC Convention and AGM Resolution, Reducing Anchorages Outside the Port of Vancouver

Councillor Gray provided an overview of the proposed resolution on Reducing Anchorages Outside the Port of Vancouver.

Moved and Seconded by Councillors Gray and Donaldson that Council endorse the following resolution towards reducing anchorages outside the Port of Vancouver;
And that Council forward the resolution to the Association of Vancouver Island Coastal Communities for consideration at the 2023 AGM and Convention.

REDUCING ANCHORAGES OUTSIDE THE PORT OF VANCOUVER **Metchosin**

WHEREAS the Salish Sea is a sensitive marine ecosystem and critical habitat for many species including endangered Southern Resident Killer Whales, and the use of freighter anchorages outside the Port of Vancouver for ships waiting to be loaded in the Port of Vancouver is extremely detrimental to the marine ecosystem;

And WHEREAS ports in other parts of the world have reduced or eliminated the need for freighter anchorages by upgrading infrastructure, increasing efficiencies, and implementing port call optimization systems;

THEREFORE, be it resolved that the AVICC & UBCM request the federal government and the Vancouver Fraser Port Authority take all available actions to immediately reduce the use of freighter anchorages along southern Vancouver Island and the Southern Gulf Islands, and that Transport Canada expand monitoring and inspection of freighters anchored outside the limits of the Port of Vancouver.

Carried

b) 2023 AVICC Convention and AGM Resolution, Protection of Old-Growth Forests

Councillor Shukin provided an overview of the proposed resolution on Protection of Old-Growth Forests.

Moved and Seconded by Councillors Shukin and Gray that Council endorse the following resolution to protect British Columbia's remaining old-growth forests;
And that Council forward the resolution to the Association of Vancouver Island Coastal Communities for consideration at the 2023 AGM and Convention.

PROTECTION OF OLD-GROWTH FORESTS **Metchosin**

WHEREAS Climate change and the planetary biodiversity crisis are real and, old-growth forests have significant economic, social, and environmental value as wildlife habitat, tourism resources, carbon sinks and are vital sites for biodiversity in British Columbia and becoming increasingly rare in the province;

And WHEREAS the Province's independent panel on old growth forests called on government to "Declare conservation of ecosystem health and biodiversity of British Columbia's forests as an overarching priority and enact legislation that legally establishes this priority for all sectors." (*A New Future for Old Forests: A Strategic Review of How British Columbia Manages for Old Forests Within its Ancient Ecosystems)*.

THEREFORE, be it resolved that the AVICC and UBCM urge the Government of BC protect from logging all remaining old growth forest areas in the province.

Carried

8. Reports for Action

a) Staff Report, Request for Development Variance Permit, 4080 Dupree Drive

The following public members spoke in support of the request for Development Variance Permit at 4080 Dupree Drive during the public participation portion of the Finance Committee meeting February 6, 2023:

- Joel Roper, resident, spoke in support of the application
- Stacey Weir, resident, spoke in support of the application
- Johnny Carline, appointed member to the Board of Variance (BOV) provided clarification as to the Board's mandate to only consider minor variances; it is Council's jurisdiction to consider major variances

Moved and Seconded by Councillors Gray and Epp that Council approve the variance requests to the Metchosin Land Use Bylaw No. 259 for the property located at 4080 Dupree Drive, to enable the construction of an attached secondary suite, as follows:

1. Part 1 – Definitions to relax the minimum dimensions within the definition of "Common Wall" which requires the common wall have a 'minimum horizontal dimension of 6.25m (20.5ft) be reduced to a common wall of 3.2m (10.5 ft).
2. *Section 58 – Yard Requirements (6)(c)(i)* to reduce the rear yard setback from 10m to 3m for the principal dwelling.

Carried
Councillor Donaldson opposed the motion

b) Staff Report, Metchosin Producers' Association Licence of Occupation

Council discussed the following updates that have been made to the Licence of Occupation (Schedule A):

- Additional parking space next to the SARS Building
- Change to handicap parking area reducing space
- Addition of space for vendors in front of Moralea's Meadow
- Schedule A could be improved to include the emergency access easement

Moved and Seconded by Councillors Epp and Donaldson that Council approve the Metchosin Producers' Association Licence of Occupation for a three-year term as set out in the revised Schedule 'A';
And authorize the Mayor and Interim CAO to execute the agreement.

Carried

c) Staff Report, Metchosin Community Association Operating Agreement

Council discussed:

- Minimum of $2.5 million in commercial general liability insurance is consistent with the liability insurance in the Firefighter's Association lease
- Issue around inconsistency between clause 11. b. and clause 12. 2. In relation to liability insurance and special public events where alcohol will be served
- Municipal grounds leases and the inclusion of the roadway in the leases

ACTION ITEM: Staff to confirm the questions around general liability of $2.5 million and "alcohol inclusive" events.

Moved and Seconded by Councillors Shukin and Donaldson that Council approve the Metchosin Community Association Operating Agreement for a four-year term;
And authorize the Mayor and Interim CAO to execute the agreement.

Carried

d) Staff Report, Administrative Policy No. A-100.78 Appreciation Gifts – Council

Moved and Seconded by Councillors Gray and Shukin that Council approve the District of Metchosin Policy No. A-100.78 Appreciation Gifts – Council.

Carried

9. Correspondence

The correspondence from Johnny and Chelsea Ranns regarding the Development Variance Permit for 4080 Dupree Drive was received.

10. Adjournment

Moved and Seconded by Councillors Gray and Shukin that Council adjourn the meeting at 8:52 p.m.

Carried

Certified Correct

_____
Chair

_____
Corporate Officer

District of Metchosin

Minutes
Finance Committee Meeting
February 6, 2023 at 7:00 p.m.

Metchosin Municipal Hall
Council Chambers

PLEASE NOTE: The meeting has been recorded.

Present: Councillor Donaldson in the Chair, Mayor Little, Councillors Epp, Gray. Also present was Sue-Lin Tarnowski, Interim CAO/Corporate Officer, and Tina Hansen, Deputy Corporate Officer.

Via Teleconference: Councillor Shukin

The meeting was called to order at 7:00 p.m.

Councillor Donaldson took the opportunity to acknowledge the Finance Committee was taking place on the traditional territory of the Coast Salish peoples including the Sc'ianew and T'Sou-ke First Nations.

1. Agenda, Additions and Approval

Moved and Seconded by Mayor Little and Councillor Epp that the Committee approve the agenda as amended with the addition of the following correspondence regarding the CRD Arts Contributions as supplemental information:

- April Hudson
- Ingrid Hansen
- Jeni Luther
- Frank Mitchell
- Ian Rye, CEO, Pacific Opera Victoria

Carried

2. Presentations

a) Chris Gilpin, Manager, CRD Arts and Culture Division and Marianne Alto, Chair, CRD Arts Commission

Chris Gilpin and Marianne Alto provided a PowerPoint presentation on the CRD Arts and Culture Program. Ms. Alto advised the purpose of the presentation was to bring Council up to date on the CRD Arts Commission.

Mr. Gilpin overviewed the following:

- The CRD Arts & Cultural Support Service is a sub-regional service that was established in 2001 in which 9 out of the 16 jurisdictions participate
- Metchosin was a founding member and has been in the service since 2001
- Structure of CRD Arts & Culture including Arts Commission, Arts Advisory Council and 2.8 FTE's
- Grant Programs
- There are a variety of projects funded every year

- Metchosin has received 31 grants to arts organizations since 2001
- Two grants to Metchosin organizations in 2022 for a total of $16,625; Metchosin's contribution in 2022 was $14, 831
- Key Benefits including non-profit organizations in other CRD jurisdictions can receive grant support to bring arts activities to Metchosin

Ms. Alto spoke to Metchosin's legacy in arts and culture stating that Metchosin has always been front and centre in creating opportunities for local artists to produce and showcase their wares and take a leadership role in Arts and Culture at a local level. The CRD has benefited and values the commitment from Metchosin in providing opportunities for local artists. Council in their leadership has an opportunity to show the value and quality of how they can promote arts and culture and promote Metchosin and Metchosin artists. It is their hope that Metchosin remains with the CRD Arts Commission.

3. Public Participation

Barret Fullerton, resident spoke in support of the CRD Arts Commission noting that two organizations have received more in grant funding than what the District has contributed into the program. Mr. Fullerton spoke to a regional perspective of events that residents attend from across municipalities and advised that should Metchosin withdraw from the CRD Arts, non-profit organizations would no longer be eligible for grants and he hopes Council supports ongoing participation in the program.

Valerie Lambert, resident provided comments in support of the CRD Arts Commission and spoke to the importance of the arts on a regional level where it employs local people and stimulates local economies. The CRD Arts and Cultural services assists venues like theatres, galleries, and libraries. Ms. Lambert stated that Metchosin should not leave the CRD Arts services.

Joel Roper, resident, spoke to the Development Variance Permit application for 4080 Dupree Drive that is being considered at the Council meeting later this evening. Mr. Roper stated his support for the variance request.

Kate Brubin, non-resident is a theatre artist who has worked with William Head Institution over the past 17 years with on stage productions. As an artist she has seen the benefits of CRD Arts funding for the productions at William Head which are an important aspect of Metchosin, the greater Victoria area and even Canada. Ms. Brubin supports Metchosin remaining in the Program.

Karen Hoffman, resident, stated she fully supports Metchosin continuing their membership with the CRD Arts Commission and at $9 per household she did not think it is an onerous ask of the citizens of Metchosin.

Stacey Weir, resident expressed her support for the Development Variance Permit application for 4080 Dupree Drive and would like to see the project through to fruition.

Johnny Carline, resident, and member of the Board of Variance spoke to the Development Variance Permit application for 4080 Dupree Drive and explained that the Board must stay within its mandate to consider "minor variances" not "major variances." The Board felt this request for a detached secondary suite constituted a "major variance" and at that point their consideration of the application stopped so they did not trespass on Council's jurisdiction.

4. Adoption of Minutes

Moved and Seconded by Councillors Gray and Shukin that the Committee adopt the minutes of the Finance Committee Meeting held on January 9, 2023.

Carried

Moved and Seconded by Councillors Shukin and Epp that the Committee adopt the minutes of the Special Finance Committee Budget Meeting held on January 23, 2023.

Carried

5. Reports for Information

a) Councillor's Update

Councillor Donaldson provided an overview of her Councillor's Update including:

- 2023 Budget discussions are underway and public engagement is a priority for Council
- Council recently received a presentation on the Metchosin school site and now they will need to come up with a management plan for the school to ensure it remains sustainable
- West Shore Parks and Recreation (WSPR) Facility Tour and overview of amenities and staff
- Greater Victoria Library Board (VIRL); onboarding for new members has started; they have upcoming projects including the replacement of the Central Library Branch
- Councillor Donaldson encourages residents to look into some of the services that WSPR and GVPL have to offer Metchosin

b) Staff Report, CRD Arts Contributions

Committee discussed:

- Staff report was informative with respect to the amount of funding Metchosin receives through CRD Arts grants
- Importance to continue to support arts in the community and the region
- It would be short-sighted to consider withdrawing from CRD Arts
- Metchosin is a small part of a bigger operation for the greater good and it is important that we contribute; we get a big payback in terms of our ability to enjoy things going on in the urban centre

Moved and Seconded by Councillors Epp and Shukin that the Committee receive the staff report on the CRD Arts Contributions for information.

Carried

6. Correspondence

a) Central Saanich Food Hub Feasibility Study

Councillor Donaldson provided an overview of the Central Saanich Food Hub Feasibility Study.

Moved and Seconded by Mayor Little and Councillor Gray that the Committee receive the Central Saanich Food Hub Feasibility Study for information;
And recommend that Council refer the Feasibility Study to the Agricultural Advisory Select Committee for comment.

Carried

b) Correspondence re: CRD Arts Commission

The Committee received the following correspondence regarding the CRD Arts Contributions:

- April Hudson
- Ingrid Hansen
- Jeni Luther
- Frank Mitchell
- Ian Rye, CEO, Pacific Opera Victoria

7. Adjournment

Moved and Seconded by Councillors Gray and Epp that the Committee adjourn the meeting at 7:44 p.m.

Carried

Certified Correct

_____ _____

Chair **Corporate Officer**

District of Metchosin

Minutes
Community Planning Committee Meeting
February 13, 2023 at 7:00 p.m.

Council Chambers
Metchosin Municipal Hall

PLEASE NOTE: The meeting has been recorded

Present: Councillor Shukin in the Chair, Mayor Little, Councillors Donaldson, Gray and Epp. Also present was Sue-Lin Tarnowski, Interim CAO/Corporate Officer and Tina Hansen, Deputy Corporate Officer.

The meeting was called to order at 7:00 p.m.

Councillor Shukin took the opportunity to acknowledge that the Community Planning Committee was taking place on the traditional territory of the Sc'ianew First Nation and T'Sou-ke First Nation.

1. Agenda, Additions and Approval

Moved and Seconded by Councillors Donaldson and Gray that the Committee approve the agenda as amended with the addition of discussion regarding the abandoned sale of the buffer land to CRD under Business Arising.

Carried

2. Presentations

a) Bruce Somers, Early Ford V-8 Club, Victoria Branch 109, "Ford & Friends Car Show & Shine"

Bruce Somers, resident, and member of the Early Ford V-8 Club provided an overview of the Club's proposal to host the 41st annual Ford & Friends Car Show & Shine in Metchosin Sunday, July 16, 2023. The following was discussed:

- Consideration of parking, traffic control and washroom facilities due to the large number of attendees the event would attract; the Early Ford V-8 Club would manage traffic control
- Alternate venues that could accommodate larger crowds could be the Boys & Girls Club property in Metchosin or West Shore Parks & Recreation
- Consideration of a park & ride from St. Mary's Church and shuttle attendees back and forth
- A "preloading" technology program provides the ability for attendees to pay online
- Fee structure for renting out the Metchosin School field
- Additional areas for parking on the municipal grounds
- Clean up of the site and surrounding areas following the event

b) Owen Enright, Proposed Amendment to Land Use Bylaw

Owen Enright provided a PowerPoint presentation and overview of a proposal for amending the Metchosin Land Use Bylaw to allow detached secondary suites on properties less than two acres providing affordable housing for family members. The following was discussed:

- Housing and financial constraints facing the younger generation
- Past Council has received similar presentations/requests related to tiny homes

- Metchosin has been quite progressive in amending the Land Use Bylaw to allow secondary suites on properties larger than 2 acres
- Issues around short-term vacation rentals
- Subdivision opportunities in the 1980's for family members
- Densification is not a way to keep Metchosin rural

3. Public Participation

Thomas Cole, resident provided comments as to the proposed buffer land engagement process and the importance of having the land remain a greenspace without trails to avoid having issues around nuisance, parking, and enforcement. Mr. Cole would like to see the land remain "as is" in its natural state.

Sarah Anthony, resident, stated her support for Mr. Enright's presentation. Ms. Anthony noted that the only people that can afford to move to Metchosin are wealthy people who do not have an interest in farming. It is becoming more difficult to live in here and we need to be able to create living spaces for family. Ms. Anthony also expressed her support for the Early Ford V-8 Club's proposal to host the Ford and Friends Car Show and Shine in Metchosin.

Eric White, resident, stated his support for intergenerational living in Metchosin noting it will not be able to carry on without changes within the community; intergenerational children of Metchosin are worthy of being able to live here.

Katy Nelson, resident, stated her support for families being able to live together. Ms. Nelson inquired as to the legal definition of a "family member" and asked how long residents would be required to wait before they could sell the property.

Bob Burgis, resident, Metchosin Museum Society provided clarification as to comments made at a previous meeting regarding hydro costs for their buildings. Mr. Burgis advised that the Society pays a significant amount for hydro for the school museum, pioneer museum, farmers market and occasionally the equestrians. Mr. Burgis explained the importance of controlling the temperature and humidity while storing artifacts. The installation of the solar panels on the Pioneer Museum has helped with hydro costs however they are spending approximately $4,000 per year to heat the buildings.

Gary Smirfitt, resident, spoke to Mr. Enright's comments on secondary suites advising that when considering a second dwelling on a lot, other things such as on-site sewage, and wells come into consideration. Mr. Smirfitt indicated that Council will need to deal with people living in buildings that are not in compliance with the Building Code, people living in RVs, and will need to consider making changes however Council will first need to decide what they want Metchosin to be in the future.

Michelle Jones, resident, also spoke to the issue of tiny homes and secondary suites noting there is a limited number of septic tanks that can be placed on a piece of land, Metchosin properties have wells drawing from the aquifer and it places more pressure on the land to put in additional infrastructure to accommodate more people. Ms. Jones suggested Council ask themselves what Metchosin needs for the next twenty years, find out what these things are and figure out how to fund them.

Brent Donaldson, resident, provided his comments as to secondary suites noting that secondary suites are permitted in all zones in Metchosin except on properties under two acres. Mr. Donaldson also supports the car show but has concerns around parking and safety issues on Happy Valley Road. Council could consider allowing additional parking along the edge of the

cricket field.

4. Adoption of the Minutes

Moved and Seconded by Mayor Little and Councillor Donaldson that the Committee adopt the minutes of the Planning Committee meeting January 16, 2023 as amended.

Carried

5. Receipt of Minutes

Moved and Seconded by Mayor Little and Councillor Epp that the Committee receive the minutes of the Parks and Trails Advisory Select Committee meeting, January 17, 2023.

Carried

6. Business Arising

Councillor Gray inquired as to the document that was referred to in the January 16, 2023 Community Planning Committee meeting minutes related to the abandoned sale of the buffer land to CRD.

ACTION: Staff to circulate to Council members the letter dated January 31, 2022 to the CRD confirming the District of Metchosin no longer wishes to continue negotiations over the sale of the buffer land.

7. Reports

a) Councillor's Update

Councillor Shukin provided an overview of the proposed draft terms of reference for the Buffer Land Working Group.

Committee discussion:

- Council has received extensive input to date on the greenspace; moving forward with a decision following receipt of the legal opinion on the s. 219 Covenant.
- Ensuring a comprehensive, fulsome public engagement process is a good opportunity for the community to be heard
- Timeline for the Buffer Land Working Group to complete its mandate
- Challenges that will need to be considered in maintaining the buffer land in its natural state with a dense housing development next to it
- Consider work to be done noted in the Terms of Reference completed at the Council level
- Community engagement provides Council with the opportunity to meet the residents and hear what the issues are
- Reference to "Request input from District staff and consultants, as needed, in terms of financial, land use, legal, and other matters." Intent would be that any questions to staff would be vetted through the Working Group Chair and Co-Chair.
- Reference to "but not limited to" leaves things open-ended
- All Advisory Committee Terms of Reference state recommendations made by the Committees are not necessarily approved by Council

Moved and Seconded by Councillor Donaldson and Mayor Little that the Committee recommend Council approve the proposed Terms of Reference for the Buffer Land Working Group;
And recommend that Council direct staff to post Notice on the District of Metchosin website that Council is seeking citizen membership for the Working Group.

Carried
Councillor Gray opposed the motion

Councillor Shukin reported that at the January 16th Committee meeting, the Committee discussed the s. 219 Covenant for the Centre Mountain Stormwater Detention Pond within the buffer land and the ability for the developer to build one or more detention ponds. Councillor Shukin advised he has formulated questions regarding the Covenant that have been forwarded to legal counsel and the municipal engineer for advice.

Committee discussion:

- The matter around the s. 219 Covenant is a priority and needs to be confirmed
- Staff will be bringing forward a draft policy for Council consideration to refer any major stormwater infrastructure works be referred to MEASC and PTASC

b) Weir Beach Trail Working Group Terms of Reference

Councillor Shukin requested that the Weir Beach Trail Working Group Terms of Reference not be considered by the Committee as he has received information from staff on some of the mechanics around forming working groups. Councillor Shukin would like to go back to PTASC and form a subcommittee to provide input and identify solutions around the trail and parking issues.

Committee discussion:

- The comprehensive engineers report provided to Council included options to repair or replace the stairs
- Having PTASC focus on a connector trail at Hans Helgesen that would provide a multi-year project from Lombard to Aquarius providing safer access around the school
- PTASC has provided their recommendations related to priority and parking; Council could make a decision based on this information and the engineers report
- Moving forward with a PTASC subcommittee to gather information from adjacent property owners and help move the project forward
- Adjacent neighbours have concerns related to parking and traffic management
- Having PTASC work with the budget, look at working with the prison and bring forward to the Finance Committee to look at including in the budget

Councillor Shukin also reported on the following:

- Attended the Municipal Grounds Group last week where there were 12 participants in attendance. The next meeting is Thursday, May 4th, 2023.
- Bilston Watershed Habitat Protection Association which focuses not only on Bilston Creek but the Bilston Watershed. The Annual General meeting will be held March 9, 2023 at 7:00 p.m. at the South Vancouver Island Ranger facility.

8. Correspondence

a) Bruce Somers, Early Ford V-8 Club

Moved and Seconded by Councillors Shukin and Epp that the Committee recommend Council approve in principle the Ford & Friends Car Show and Shine in Metchosin subject to addressing the issues raised around parking, traffic control, washrooms and site clean-up.

Carried

b) Owen Enright, Proposed Amendment to Land Use Bylaw

Moved and Seconded by Councillor Shukin and Mayor Little that the Committee receive the information from Owen Enright.

Carried

9. Adjournment

Moved and Seconded by Councillor Gray and Mayor Little that the Committee adjourn the meeting at 8:46 p.m.

Carried

Certified Correct

_____ _____

Chair **Corporate Officer**

District of Metchosin

Minutes
Environment and Natural Areas Committee Meeting
February 13, 2023 at 7:00 p.m.

Council Chambers
Metchosin Municipal Hall

PLEASE NOTE: The meeting has been recorded

Present: Councillor Gray in the Chair, Mayor Little, Councillors Shukin, Donaldson and Epp. Also present was Sue-Lin Tarnowski, Interim CAO/Corporate Officer, and Tina Hansen, Deputy Corporate Officer.

The meeting was called to order at 8:47 p.m.

Councillor Gray acknowledged that the Environment and Natural Areas Committee was taking place on the traditional territory of the Coast Salish peoples including our neighbours the Sc'ianew First Nation. Councillor Gray announced that Professor John Lutz from U-Vic will be addressing the topic of "Treaties" on Wednesday, March 15th at 7:00 pm at the Metchosin Community House. All are welcome.

1. Agenda, Additions and Approval

The agenda was approved as presented.

2. Public Participation

Pattie Whitehouse, resident, spoke to the public consultation process for the buffer land noting that the majority of the consultation and feedback given to Council so far has been with people in the Neild Road area and not the general public. Ms. Whitehouse advised that all the residents of the municipality voted on the land swap and there needs to be an opportunity for public input from the community.

Katy Nelson, resident, spoke to the land swap agreement and inquired as to who was responsible for ensuring the buffer land area was protected. She felt that Langford should be building a fence to protect that area from users.

Nicole Shukin, resident, commented on Council seeking legal advice around the stormwater Covenant, and asked if there should be legal advice sought around the referendum where there was no mention of the stormwater Covenant at that time. Ms. Shukin commented that she is looking forward to Metchosin's Climate Action Plan.

Eric White, resident, commented on concerns that an overpopulation of rabbits in the community is affecting his farm and they will soon be affecting other farms.

Katy Nelson, resident, agreed with Mr. White noting that the rabbits are also affecting the natural environment and are a real menace to any work being done to protect the environment.

Michelle Jones, resident, spoke to the Weir Beach stairs and access and concerns of the foreshore in that area being changed, due to environmental impacts, beach scouring, and garbage. Ms. Jones would like to see the area remediated back to a grassland state and suggested the District approach the Marine Sciences Department at U-Vic to take on this project.

3. Adoption of Minutes

Moved and Seconded by Councillors Epp and Shukin that the Committee adopt the minutes of the Parks Committee meeting held on January 16, 2023.

Carried

4. Receipt of Minutes

Moved and Seconded by Councillors Shukin and Epp that the Committee receive the minutes of the Metchosin Environmental Advisory Select Committee meeting held January 24, 2023.

Carried

5. Reports

a) Councillors Update

Councillor Gray provided an overview of his Councillors Update including:

- Council will be attending the 2023 AVICC Annual Convention in April where they will be introducing two resolutions; "Old Growth Forests" and "Ship Anchorages."
- The District Planner is working with Pinna Consulting on completing the Climate Action Plan and a task list has been provided to Council which includes the launch of the survey and upcoming workshop with Council.
- The Metchosin Environmental Advisory Select Committee has proposed that the next WCMRC workshop be conducted at the Advisory Committee level and the Committee would come back to Council with recommendations.
- Te'mexw Treaty negotiations are ongoing and there will be an Open House on March 15, 2023 from 4:30 to 7:00 p.m. at the Metchosin Community Hall.

Committee discussion:

- Having robust community input as part of the Climate Action Plan workshop.
- Timeline for the Climate Action Plan to be completed by end of May.
- Holding the WCMRC workshop at the Council level as Council would like to directly hear from them.
- Support for MEASC members who are professionals in marine environment meeting with WCMRC.

Moved and Seconded by Councillors Epp and Shukin that the Committee recommend Council ask the Metchosin Environmental Advisory Select Committee to meet with Western Canada Marine Response Corporation to discuss shoreline sensitivities and protection.

Carried
Mayor Little and Councillor Donaldson opposed the motion

b) Staff Report, Climate Action Plan Update

The update on the Climate Action Plan was received for information.

6. Adjourn

Moved and Seconded by Councillor Epp and Mayor Little that the meeting be adjourned at 9:18 p.m.

Carried

Carried

Certified Correct:

Chair

Corporate Officer

District of Metchosin

Minutes
Public Works and Protective Services Committee Meeting
February 13, 2023 at 7:00 p.m.

Council Chambers
Metchosin Municipal Hall

PLEASE NOTE: The meeting has been recorded

Present: Councillor Epp in the Chair, Mayor Little, Councillors Donaldson, Gray and Shukin. Also present was Sue-Lin Tarnowski, Interim Chief Administrative Officer, and Tina Hansen, Deputy Corporate Officer.

The meeting was called to order at 9:19 p.m.

1. Agenda, Additions and Approval

The agenda was approved as presented.

2. Presentations

a) Fire Chief Stephanie Dunlop, Disaster Response in Metchosin

In consideration of the later than anticipated start time of the meeting, Fire Chief Dunlop's presentation was postponed to an upcoming Public Works and Protective Services Committee meeting.

3. Public Participation

Nicole Shukin, resident, commented on the communications tower at Beecher Bay and inquired as to whether the lights on the tower could be dimmed or modified.

Pattie Whitehouse, resident, also commented as to the communications tower wondering if Council has received an update on when residents will start to receive service from the tower.

Alison LeDuc, resident, noted that the lights shining upwards on the communication towers can interfere with migratory birds.

Bonnie Bouveur, resident, inquired as to road maintenance as she is concerned that stormwater runoff on Neild Road has washed away gravel on the shoulder and the pavement is starting to deteriorate.

4. Adoption of Minutes

Moved and Seconded by Councillors Shukin and Gray that the Committee adopt the minutes of the Public Works and Protective Services Committee meeting held on January 16, 2023.

Carried

5. Reports

a) Councillors Update

Councillor Epp's update was received for information.

6. Adjourn

Moved and Seconded by Councillors Gray and Donaldson that the meeting be adjourned at 9:31 p.m.

Carried

Certified Correct:

_____ _____

Chair **Corporate Officer**

TRANSMOUNTAIN

January 6, 2023

Marie-Térèse Little
Mayor
District of Metchosin
mtlittle@metchosin.ca

Sent Electronically Only

Re: Trans Mountain – BC EAO Condition 35 Fate and Behaviour of Bitumen Research

Thank you for providing comment on Trans Mountain's draft BC EAO Condition 35 F*ate and Behavior of Bitumen Research* report (Report). We appreciate you taking the time to review the Report and submitting the District of Metchosin's response, dated December 6, 2022.

We have noted the comments and concerns outlined in the Metchosin Environmental Advisory Select Committee's summary and are pleased to provide the following response.

Research Topics

The research into the topics described in the Report contributes to a better understanding of the fate and behaviour of the oils in the environment and their implications for spill response. All operational response is subject to safe working conditions and environmental conditions can affect response options and efficiencies. The effects of environmental conditions on response operations is not a subject of research required by Condition 35 and is out of scope for the Report.

Please note that the *Comparison of Conventional and Non-conventional Oils Final Data Report* details studies of 14 selected oils and their weathering characteristics, which informs how the oils would behave in fresh, brackish, or saltwater in terms of relative densities. The tests conducted with oils in the recirculating flume are the most conservative with respect to weathered oil densities and behaviours in receiving waters, given the higher densities of brackish and salt water relative to freshwater.

Not all research involves or result in peer-reviewed papers. The *Comparison of the Behaviour of Spilled Conventional and Non-Conventional Oils through Laboratory and Mesoscale Testing* study protocols and results were reviewed by a Scientific Advisory Committee, as noted in the preface. The individuals attached to SLRoss Environmental and the organizations that form the Scientific Advisory Committee are not pertinent to the report or its conclusions.

Regarding the statement in Section 3.1.1, "the results of the study concluded that both the conventional and oil sand-derived products remain floating in the marine environment for extended periods of time" reflects the results and observations from the specific experiments in the flume tank. The possibility of incorporating sediments into an oil matrix, and subsequent density increase, simply recognizes that there are possible scenarios where this could happen. As noted in the same report, the uptake of sediments depends on a number of factors, including the mixing energy, particle sizes, and the pour point and viscosity of the oils as they weather. The potential for entertainment in the water column through an uptake of sediments is not unique to oil-sands derived crudes and can occur for many crude and fuel oils. Notably, the addition of suspended sediment in flume tests in the study did not cause gross submergence or sinking for the conventional heavy crude or oil-sands derived crudes.

Western Canada Marine Response Corporation (WCMRC), a Transport Canada certified marine response organization, prepares and maintains Geographic Response Strategies (GRSs) that are applicable to the Burrard Inlet, in addition to maintaining equipment caches strategically located in the Lower Mainland. WCMRC has in place a Sunken and Submerged Plan which describes the

resources required for different response strategies for sunken and submerged oil and how WCMRC will implement those response strategies. Results from past and ongoing studies are intended to inform the response community on additional tools and strategies to address submerged and sunken oil.

In accordance with BC EAO Condition 38, the scope of the Human Health Risk Report is specific to a Project-related ship-source spill scenario of 16,500m^3 of cargo in English Bay. The Human Health Risk Report will be completed to meet the requirements of the condition as determined by BC EAO.

Regarding risk management, public interest standards, and response capacity, these topics are out of scope of BC EAO Condition 35 and Trans Mountain has limited its response to applicable topics.

Incorporating Results

The skimmers described in Section 4 are Trans Mountain owned and maintained as part of Trans Mountain's inventory of spill response equipment. This is separate from those skimmers maintained and operated by WCMRC. Skimming operations in response to an incident in the Strait of Juan de Fuca area would be managed by WCMRC using their equipment.

Engagement and Reporting

As described in Section 3.1 and Section 3.2 of the Report, several of the projects Trans Mountain has and is supporting are conducted in cooperation with other research partners. Many of the projects referenced are funded in part by Trans Mountain, with additional financial support from other parties.

Trans Mountain uses a variety of means for sharing research findings, as described in Section 5.2 and 5.3 of the Report. Additionally, information regarding diluted bitumen is and will continue to be updated and made available on the Trans Mountain website.

While the Director of Emergency Management has overall responsibility for Trans Mountain's EM Program and ultimately determines whether results of each project are incorporated into the EM Program, findings are reviewed and assessed for applicability by EM Program Personnel and the Manager, Emergency Management, as well as other subject matter experts, as appropriate.

Communications

The scope of consultation for Condition 35 was amended by the BC EAO in February 2022 by broadening the list of stakeholders to include potentially affected coastal local governments. The District of Metchosin is considered a potentially affected coastal local government within the Capital Regional District and attended the Marine Workshop on May 31, 2022.

Emergency Management would be pleased to meet virtually or in person to discuss the fate and behaviour of bitumen research should the District of Metchosin have additional questions or comments. Please confirm your interest via email and we will be in touch to confirm a date and time at the District of Metchosin's convenience.

Sincerely,

Christine Trefanenko
Manager, Project Emergency Management

Tina Hansen

From: Tina Hansen
Sent: February 15, 2023 1:32 PM
To: Robin Tunnicliffe; Mark Atherton - PTASC Member [redacted] Ric Perron [redacted]
Cc: Sue-Lin Tarnowski
Subject: Annual Municipal Report

Hello Mark, Ric, and Robin,

As you are aware, each year before June 30th, the District must prepare an Annual Municipal Report.

I am reaching out to you to ask if your Advisory Committees could submit a one-to-two-page report on your Committees 2022 projects/initiatives and 2023 objectives.

If possible, I would like to receive these by the end of April to allow for time to get everything together.

Let me know if you have any questions or concerns.

Thank you,

Tina Hansen
Deputy Corporate Officer
District of Metchosin
4450 Happy Valley Road
Victoria, BC V9C 3Z3
Phone: 250-474-3167 Fax: 250-474-6298

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